

Public Document Pack

Mid Devon District Council

Economy Policy Development Group

Thursday, 13 July 2017 at 5.30 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 7 September 2017 at 5.30 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs A R Berry
Cllr Mrs C Collis
Cllr J M Downes
Cllr R Evans
Cllr S G Flaws
Cllr T G Hughes
Cllr Mrs B M Hull (Chairman)
Cllr F J Rosamond
Cllr Mrs N Woollatt

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 **Apologies and Substitute Members**

To receive any apologies for absence and notice of appointment of substitutes.

2 **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3 **Minutes** (*Pages 5 - 10*)

To approve as a correct record the minutes of the previous meeting (copy attached).

4 **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

5 **Mid Devon Attractions Association**

To receive a presentation from the Mid Devon Attractions Association.

6 **Tourism initiatives**

To receive a verbal update from the Economic Development Team Leader on various tourism initiatives including the Visit Devon partnership and the Mid Devon Destination Management Plan.

7 **Performance and Risk** (*Pages 11 - 18*)

To receive a report from the Director of Growth and Chief Executive providing Members with an update on performance against the Corporate Plan and local service targets for 2017/18 as well as providing an update on the key business risks.

8 **Revenue and Capital Outturn 2016/17** (*Pages 19 - 54*)

To receive a report from the Director of Finance, Assets & Resources presenting the revenue and capital outturn figures for the financial year 2016/17.

9 **Mills Project**

To receive a presentation on the Mills Project.

10 **Economic Development Service update** (*Pages 55 - 58*)

To receive a report from the Director for Growth updating Members on progress with key Economic Development Service priorities.

11 **Growth, Economy & Delivery Business Plan 2017-18** (*Pages 59 - 62*)

To receive a report from the Director for Growth informing Members of the updated service plan for 2017-18.

12 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting on 7 September 2017:

- Economic aspirations of the Council – follow up to the Peer Review
- Economic Strategy – initial discussions
- Amenity Car Parks

- Market Policy
- Mid Devon Destination Management Plan & Action Plan
- Economic Briefing on Digital Economy & Technology

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Wednesday, 5 July 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

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MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **ECONOMY POLICY DEVELOPMENT GROUP** held on 18 May 2017 at 6.00 pm

Present

Councillors

Mrs B M Hull (Chairman)
Mrs A R Berry, Mrs C Collis, J M Downes, R Evans,
S G Flaws, F J Rosamond and Mrs N Woollatt

Also Present

Councillor

R J Chesterton

Present

Officers

Stephen Walford (Chief Executive), Jill May (Director of Corporate Affairs and Business Transformation), John Bodley-Scott (Economic Development & Regeneration Manager), Alan Ottey (Tiverton Town Centre and Market Manager) and Sarah Lees (Member Services Officer)

1 **Election of Chairman for 2017/18 (Vice Chairman of the Council, in the Chair)**

RESOLVED that Cllr Mrs B Hull be elected Chairman of the Group for the municipal year 2017/18.

Cllr Mrs B M Hull then took the Chair.

2 **Election of Vice Chairman for 2017/18**

RESOLVED that Cllr R Evans be elected Vice Chairman of the Group for the municipal year 2017/18.

3 **Apologies and Substitute Members**

There were no apologies for absence.

4 **Public Question Time**

There were no members of the public present.

5 **Minutes**

The minutes of the meeting held on 16 March 2017 were confirmed as a true and accurate record and **SIGNED** by the Chairman.

6 Chairman's Announcements

The Chairman welcomed Cllr Mrs C A Collis as a new Member to the Group. She hoped that she would find it enjoyable and interesting.

7 Performance and Risk for 2016-17

The Group had before it, and **NOTED**, a report * from the Director of Growth and Chief Executive providing it with an update on performance against the Corporate Plan and local service targets for 2016/17 as well as providing an update on the key business risks.

The contents of the report were outlined with the following areas being highlighted:

- The number of business rate accounts was up on the target figure for the year which was seen as positive.
- The number of Apprentice starts was lower than targeted for.
- Up until the end of March 2017 the number of empty shops across the district was below what had been expected which was seen as being very positive, however, in recent weeks the number had increased in Tiverton and Cullompton.
- Unfortunately commencement of the cleaning contract for the Pannier Market had been delayed in order to procure as part of a wider process incorporating the entire corporate estate (to achieve better value). However, essential cleaning had taken place.

Discussion took place regarding:

- The types of Performance Indicators that would best reflect Corporate Plan targets, for example, levels of unemployment or the number of business sites available.
- The Peer Review had focussed very much on economic issues.
- Service managers were being tasked with thinking about future activities and how these could be measured against the agreed set of corporate objectives.

Note: * Report previously circulated, copy attached to the signed minutes.

8 Apprenticeship Levy Briefing

The Group had before it, and **NOTED**, a briefing paper * from the HR Group Manager providing an overview of the Apprenticeship Levy. The Director of Corporate Affairs and Business Transformation explained that as from April 2017 the way the Government funded apprenticeships in England were changing. Employers with a pay bill over £3 million were expected to pay 0.5% of their pay bill towards a new 'Apprenticeship Levy' to be spent purely on apprenticeship standards to increase skills within the workplace. For Mid Devon District Council this meant that the amount it had to pay would be approximately £50k per year. The Council had 24 months to spend the money otherwise it would be returned to central Government.

It was further explained that the amount of money the Council had to pay might go up simply because it employed more apprentices. It did mean that the pot of money could be used for additional staff development as it was not age related. The Council

was working with Petroc on this and the scheme was still very much in the early stages.

Discussion took place regarding:

- Apprentices were able to gain a qualification such as a BTEC at the end of their apprenticeship.
- Often apprentices were able to apply for positions within the Council at the end of their placements.
- Many businesses considered having an apprentice as the norm.
- Mid Devon District Council apprentices had been asked for their views on how to attract younger people to work for the organisation.

Note: * Briefing paper previously circulated, copy attached to the signed minutes.

9 **Feasibility of running a Farmers Market in Tiverton**

The Group had before it a report * from the Town Centre and Market Manager providing Members with information on the feasibility of holding a 'Farmers Market' in Tiverton Market and to appreciate the implications and to decide which option should be adopted.

The officer outlined the contents of the report which included the following:

- The need to analyse the customer base, footfall within the town and local demographics.
- Ascertain whether there was a desire for a Farmers Market. What publicity would be needed and how to attract customers.
- Other questions that needed answering included:
 - What would be the best day of the week to hold it on?
 - Mid week or weekend?
 - How would traders be recruited?
 - When would restocking take place?
 - How 'local' is 'local'?
 - Should there be more encouragement to trade farmers produce at the normal market?
- Resources were very limited.
- A number of options were available ranging from doing nothing to sourcing a private operator.

Discussion took place regarding:

- The need to avoid competition with other Farmers Markets in other towns within the district. The Cullompton Framers Market had declined in recent years and any competition with Tiverton would not be beneficial. Days and times of any potential new markets would need to be a crucial consideration so as to avoid clashes.
- Quality produce would be a key factor in attracting customers.
- There was a general consensus that Sunday was not a good day to hold a market.
- Promotion and publicity costs.

- The potential benefits of using social media as an advertising tool.
- Possible missed opportunities to work with Cullompton and Crediton by inviting them to the British Street Foods Awards on Sunday 21st May.
- A minimum number of traders in the region of 12 to 15 would be needed to make a venture viable.

RECOMMENDED to the Cabinet that trade on the normal retail market be encouraged to encompass all goods and produce found on a Farmers' Market and promote it as part of the offer of Tiverton Pannier Market.

(Proposed by Cllr Mrs N Woollatt and seconded by Cllr F J Rosamond)

Note: (i) * Report previously circulated, copy attached to the signed minutes.

(ii) Cllr S Flaws requested that his vote against the decision be recorded.

10 Economic Development Service Update

The Group had before it, and **NOTED**, a report * from the Chief Executive and Director of Growth updating Members on progress with key Economic Development Service priorities.

Additional information was provided in relation to the following projects:

Mills / Hydro Project

Developments in this area fitted in well with the need to look at higher productivity projects. This was an exciting area of development both nationally and internationally. A Business Plan was being developed and an application would be made for European funding at the end of May 2017.

Broadband

It was now clear that Connecting Devon and Somerset (CDS) was not meeting the needs of rural districts. Conversations were taking place regarding another scheme but there was nothing to report at the moment. The plea for reliable Broadband was reiterated as it was severely affecting businesses in rural wards. It was stated that consideration was being given to inviting an officer from Devon County Council to come and give a Member briefing by way of an update to Members.

Cullompton Springfest and Electric Nights

Both these events had been very successful. The South West heat of the British Street Food Awards would be held at the Tiverton Pannier Market on 21st May 2017.

A brief discussion took place regarding the positive nature of the report and how exciting some of the opportunities presented within it were.

Note: * Report previously circulated, copy attached to the signed minutes.

11 **Manufacturing and Engineering Sector - Briefing Paper**

The Group had before it, and **NOTED**, a report * from the Economic Development and Regeneration Manager regarding the Manufacturing and Engineering Sectors within Mid Devon. This report was one of a series that considered the employment and economic value of various sectors of the Mid Devon economy.

The contents of the report were outlined with the following information being highlighted:

- Mid Devon was strong in this area compared to other districts.
- The main areas of manufacturing activity were in the food and drink sector, textiles, paper and paper products and metal fabrication.
- Some of the largest companies working in the district were at the top end of their markets and trading globally.
- However, the high proportion of food and drink businesses within the sector which leaves manufacturing vulnerable.
- Because of the heavy reliance on the food and drink industry there were pressures on other areas of the manufacturing industry.
- The introduction of more technology would inevitably reduce employment within this sector.

Note: * Report previously circulated, copy attached to the signed minutes.

12 **Tiverton Shopfront Facelift Grant Scheme**

The Group had before it, and **NOTED**, a report * from the Chief Executive and Director of Growth updating Members on the progress of the Town Shopfront Enhancement Schemes.

The Tiverton Shopfront Facelift Grant Scheme was set up in 2015 with £15k from the High Street Innovation Fund to provide small grants to encourage shop-owners / tenants to improve the physical state and visual appearance of their shopfronts in order to enhance the retail environment and preserve conservation features.

Currently, there was approximately £10k uncommitted spend within the scheme. The Town Centre Manager continued to promote the scheme through his regular newsletter and in liaison with the Conservation Officer to target specific properties for improvement.

Note: * Report previously circulated, copy attached to the signed minutes.

13 **High Street Innovation Fund**

The Group had before it, and **NOTED**, a report * from the Chief Executive and Director of Growth updating Members on the completion of the High Street Innovation Fund phase 2. A summary of the projects which had been supported was provided within the report. It was explained that the Fund was now fully allocated and the programme was now closed.

Note: * Report previously circulated, copy attached to the signed minutes.

14 **Feedback from the Cabinet Member of Planning and Economic Regeneration walking leaflets**

The Cabinet Member for Planning and Economic Regeneration provided the Group with the rationale behind the recent Cabinet decision regarding walking leaflets. He explained that there had been a long discussion at the Cabinet meeting but one or two other Cabinet Members had considered that the walking guides could be developed in parallel with the other tourism work that was planned reducing the need for additional resource. The Group were informed that some of the guides, which were still relevant and up to date, had recently been welcomed by some parishes and had been brought back into use.

Discussion took place regarding:

- The external facades of some industrial units in rural landscapes being very visible and out of keeping with the surroundings. The Cabinet Member stated that once the Local Plan process had been progressed the Planning Department would consider this as part of the Design Guide for the district. He stated that an appropriate design guide was just as important for industrial units as it was for houses.
- The disappointment by some Members of the Group with the Cabinet decision. They had felt that resources needed to be focussed in other areas particularly the projects listed in the Economic Development report discussed earlier in the meeting.
- Other Members of the Group had considered that the walking leaflets had presented an opportunity to raise revenue by advertising and it had been considered essential to have a tourism guide and website.
- It was pointed out by the Chief Executive that there had still been no change to the underlying resource available to progress this work.

15 **Start time of meetings**

The Group **AGREED** to hold future meetings of this Group at 5.30pm during the remainder of the municipal year.

16 **Identification of items for the next meeting**

In addition to the items already listed in the work programme the following was requested to be on the agenda for a future meeting:

- Green screening for industrial estates (for consideration at some point in the next 12 months).
- Peer Review comments in relation to the Council's economic aspirations (for the 7 September 2017 meeting).

(The meeting ended at 7.35 pm)

CHAIRMAN

ECONOMY PDG 13 JULY 2017

PERFORMANCE AND RISK FOR 2017/18

Cabinet Member Cllr Richard Chesterton
Responsible Officer Director of Growth & CEO, Stephen Walford

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2017/18 as well as providing an update on the key business risks.

RECOMMENDATION(S): That the PDG reviews the Performance Indicators and Risks that are outlined in this report and feeds back any areas of concern to the Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

- 1.1 Appendix 1 provides Members with details of performance against the Corporate Plan and local service targets for the 2017/18 financial year.
- 1.2 Appendix 2 shows the section of the Corporate Risk Register which relates to the Economy Portfolio. See 3.0 below.
- 1.3 Appendix 3 shows the profile of all risks for the Economy Portfolio for this quarter.
- 1.4 All appendices are produced from the corporate Service Performance And Risk management system (SPAR).

2.0 Performance

- 2.1 For **Empty shops**, which were counted at the start of Q1, in April 2017, the position has deteriorated from last year when all three PIs met or were better than target.

- 2.2 We have identified a new measure: **Return on commercial portfolio** with the target being to exceed 7.5% gross, this will be an annual figure. Last year's actual is entered as a point of comparison, this was 8.6% for 2016/17 but one large unit in Market Walk is empty at the moment so this year's return will be lower.
- 2.3 The target for the number of **Apprentice starts** is the government target of 2.3% of FTEs. We had 9 apprentices @ 31 March 2017 with 5 starters during 2016/17, we haven't had any new apprentices so far this year but they would tend to start at the beginning of the academic year.
- 2.4 There will be statistics to reflect the general state of MDDC's economy available from time to time.

3.0 Risk

- 3.1 The Corporate risk register has been reviewed by Management Team (MT) and updated. Risk reports to committees include risks with a total score of 10 or more. (See Appendix 2)
- 3.2 Appendix 3 shows the risk matrix for MDDC for this quarter. If risks are not scored they are included in the matrix at their inherent score which will be higher than their current score would be.

4.0 Conclusion and Recommendation

- 4.1 That the PDG reviews the performance indicators and risks for 2017/18 that are outlined in this report and feeds back any areas of concern to the Cabinet.

Contact for more Information: Catherine Yandle, Audit Team Leader ext 4975

Circulation of the Report: Management Team and Cabinet Member

Corporate Plan PI Report Economy

Monthly report for 2017-2018
 Arranged by Aims
 Filtered by Aim: Priorities Economy
 For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
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* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Economy

Priorities: Economy

Aims: Attract new businesses to the District

Performance Indicators																		
Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Head of Service / Date Manager	Officer Notes
<u>Number of business rate accounts</u>	(3/12)	2,930	2,975														John Chumbley	

Aims: Focus on business retention and growth of existing businesses

Performance Indicators																		
Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Head of Service / Manager	Officer Notes
<u>Number of Apprentice starts at MDDC</u>	1 (3/12)	5	10	0	0	0										0 (3/12)	Jill May	

Aims: Improve and regenerate our town centres

Performance Indicators																			
Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Head of Service / Manager	Officer Notes	
<u>Increase in Car Parking Vends</u>	41,396 (2/12)	55,241			48,051	53,937											53,937 (2/12)	Andrew Jarrett	
<u>The Number of Empty Shops (TIVERTON)</u>	18 (1/4)	16		18	n/a	n/a	19	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		19 (1/4)	John Bodley-Scott	(Quarter 1) 8.4% There has been a sharp rise in vacant units in the first quarter, all in the primary retail area, which has risen from 4.4% to 7.7% (JB)
<u>The Number of Empty Shops (CREDITON)</u>	(1/4)	7		8	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a			John Bodley-Scott	
<u>The Number of Empty Shops (CULLOMPTON)</u>	10 (1/4)	8		8	n/a	n/a	11	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		11 (1/4)	John Bodley-Scott	(Quarter 1) 11 vacant units out of 86 units = 12.8%. (JB)

Aims: Other

Corporate Plan PI Report Economy																		
Priorities: Economy																		
Aims: Other																		
Performance Indicators																		
Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Head of Service / Manager	Officer Notes
<u>Funding awarded to support economic projects</u>	(1/4)	£56,842 (3/4)		n/a	n/a		n/a	n/a		n/a	n/a		n/a	n/a			John Bodley-Scott	
<u>Return on Commercial Portfolio</u>		8.6%	7.5%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		n/a	Andrew Busby, Andrew Jarrett	

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Economy PDG Risk Management Report - Appendix 2

Report for 2017-2018

For Economy - Cllr Richard Chesterton Portfolio

Filtered by Flag:Include: * CRR 5+ / 15+

For MDDC - Services

Filtered by Performance Status: Exclude Risk Status: Low

Not Including Risk Child Projects records or Mitigating Action records

Key to Performance Status:

Risks: No Data (0+) High (15+) Medium (6+) Low (1+)

Economy PDG Risk Management Report - Appendix 2

Risk: Decline in National Macro-economics A decline in national macro-economics could result in level of influence by local government being limited and having little or no impact on local economic activity

Effects (Impact/Severity): High - Inability to meet Council objectives, customer requirements or financial commitments

Causes (Likelihood): High - no control over macro-economics but Council objectives and action plan currently in process to increase local economic activity

Service: Community Development

Current Status: Medium (12)	Current Risk Severity: 4 - High	Current Risk Likelihood: 3 - Medium
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Head of Service: John Bodley-Scott

Review Note:

Risk: Five Year Commercial Land supply Failure to identify a 5 year land supply will stunt economic growth

Effects (Impact/Severity):

Causes (Likelihood):

Service: Planning

Current Status: High (20)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 4 - High
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Head of Service: Jenny Clifford

Review Note:

Economy PDG Risk Management Report - Appendix 2

Risk: Pannier market general risk assessment General risk assessment for the market's day to day operation

Effects (Impact/Severity): Score of 5 as their appears to be a movement in the structure causing the glass doors to bow

Causes (Likelihood): Survey done, not weight bearing. Market manager is inspecting regularly.

Service: Pannier Market

Current Status:
Medium (10)

Current Risk Severity: 5 -
Very High

Current Risk Likelihood: 2 -
Low

Head of Service: Zoë Lentell

Review Note:

Risk: Technological Lack of technological solutions available for service business needs will limit our ability to deliver targets.

Effects (Impact/Severity):

Causes (Likelihood):

Service: Community Development

Current Status:
Medium (12)

Current Risk Severity: 3 -
Medium

Current Risk Likelihood: 4 -
High

Head of Service: Zoë Lentell

Review Note: The team requires specific IT support and solutions in order to deliver the objectives in the business plan. Specifically require support for technological equipment and platforms that enable us to engage with businesses and customers via the appropriate channels. Current IT policies are restricting this area. However, changes to personnel and priorities mean that this is now being looked into.

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Risk Matrix Economy Appendix 3

Report
 For Economy - Cllr Richard Chesterton Portfolio
 For MDDC - Services
 Current settings

Risk Likelihood	5 - Very High	No Risks	No Risks	No Risks	No Risks	No Risks
	4 - High	No Risks	No Risks	1 Risk	No Risks	1 Risk
	3 - Medium	No Risks	No Risks	No Risks	1 Risk	No Risks
	2 - Low	No Risks	No Risks	No Risks	No Risks	1 Risk
	1 - Very Low	No Risks	No Risks	No Risks	No Risks	No Risks
		1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High
		Risk Severity				

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PDG
July 2017

REVENUE AND CAPITAL OUTTURN 2016/17

Cabinet Member Cllr Peter Hare-Scott
Responsible Officer Director of Finance, Assets & Resources: Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2016/17.

RECOMMENDATION(S): That PDG note the contents of the report.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2016/17. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Executive Summary of 2016/17 Income and Expenditure

The table below gives an overview of the movements during the year on the key operational balances of the Council and then shows the closing cash position which will be reflected in the end of year Accounts. (Note - These movements assume that all proposed recommendations are agreed, except for the General Fund balance.)

	31/3/16	In year movement	31/3/17
General Fund	(£2,211k)	(£30k)	(£2,241k)
Housing Revenue Account	(£2,000k)	£0k	(£2,000k)

1.0 Introduction

- 1.1 The Council has continued its strategic decision to reduce costs, without adversely affecting service delivery, evidenced by the on-going commitment to further reduce employee costs (especially in back office services) during the year improve efficiencies and maximise income opportunities. This strategy has seen us deliver an overall General Fund (GF) surplus of £30k (see Appendix 1).
- 1.2 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.

1.3 Members of the Audit Committee should note that the outturn report is basically a set of management reports that show the final cash related position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

2.0 The General Fund Reserve

2.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,211k as at 31/03/16. In 2016/17, a small surplus has occurred after accounting for all necessary transfers to/from Earmarked Reserves (EMRs).

2.2 Detailed budget monitoring reports were provided to both senior managers and members throughout 2016/17. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position at 31 December 2016 and predicted an end of year deficit of £64k for the General Fund. Therefore the final position improved by £94k.

2.3 The table below shows the overall budget, actual and variance, summarised for 2016/17.

Service	2016/17 Budget £	2016/17 Actual £	Variance £
Total Cost of Services	9,551,510	10,049,664	498,154
Total Budgeted Expenditure	(982,000)	(1,500,472)	(518,472)
TOTAL FUNDING	(8,569,510)	(8,579,234)	(9,724)
NET INCOME AND EXPENDITURE	0	(30,042)	(30,042)

2.4 A detailed explanation of all the key variances is shown in Appendix 2, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

Note – where any of the above variances were deemed to be recurring, the 2017/18 budget was adjusted accordingly.

2.5 The overall effect of the 2016/17 financial year would result in a General Fund Balance of £2,241k which is marginally higher than the Council's own temporary minimum requirement of £8.531 x 25% = £2,133k (agreed by Full Council).

2.6 In addition to the GF Balance, the Council holds a number of Ear Marked Reserves (EMRs) which are used to help make provision for known future expenditure commitments which will require funding in 2016/17. The net movement of £1,664k into these reserves and the end of year balances held on them are shown in Appendix 4.

2.7 Market Walk and Fore Street Shops, Tiverton

Members will no doubt be keen to see the second year’s result’s following the acquisition of the shops in March 2015. The return on investment has dropped slightly compared to 2015/16 (4.5%) due to an increase in vacant units during 16-17. The various elements are shown in different areas of the Income and Expenditure account but the overall position is as follows:

	<u>£k</u>
Net rental income after expenses (Shown within property Services committee)	(360)
Interest payable on Public Works Loan Board loan	105
Statutory capital Financing (over 50 years)	83

Net income for year	(172)
	=====

This income equates to an approximate return of **4.1%** (172k/4,173k), net of borrowing costs.

3.0 Housing Revenue Account (HRA)

3.1 This is a ring-fenced reserve in respect of the Council’s housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2016/17 the outturn is a net surplus of £nil k after the proposed transfers to/from earmarked reserves.

3.2 This surplus is explained in paragraph 3.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

HRA balance @ 31/03/16	£ (2,000)k
Budget saving achieved in 2016/17	£ (380)k
Additional transfer to 30yr modernisation programme	£ 380k
HRA balance @ 31/03/17	£ (2,000)k

3.3 After the strong closing financial position delivered in 2016/17, it is recommended to transfer a sum of £380k into the Housing Maintenance Fund earmarked reserve. This is in addition to the already budgeted figure of £1,704k. The above position leaves an HRA balance of £2,000k as at 31 March 2017.

- 3.4 The main budget variances during 2016/17 that give rise to the figure of £380k were the £174k underspend generated by the Tenancy teams and the £50k surplus income generated from the Renewable Energy projects. For further details, please see the HRA Outturn Summary for 2016/17, which is attached as Appendix 3 to this report.
- 3.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2016/17 and their closing balances are shown on Appendix 4. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2016/17 and beyond.

4.0 The Collection Fund

- 4.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 4.2 The council tax collection rate for 2016/17 was 98.1% (98.1% in 2015/16). This demonstrates how effective our Council Tax section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.2% for 2016/17 (99.1% in 2015/16).

5.0 Capital Outturn

- 5.1 A capital outturn summary is attached as Appendix 5 to this report. The revised capital budget for 2016/17 amounted to £15,710k. At the year-end we had spent £5,293k leaving the capital programme underspent in total by £10,417k.

Capital receipts of £820k (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

- 5.2 As shown in Appendix 5 there are capital projects totalling £9,184k which have not been completed as at the 31 March 2017. This expenditure, therefore, needs to be rolled forward to be included in the 2017/18 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £628k relating to Affordable Housing, Private Sector Housing Grants, ICT Projects and Major repairs to our Council House stock including Renewable energy solutions underspends which will be placed in relevant earmarked reserves to fund future capital expenditure in these areas.
- 5.3 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£k
Balance at 1 April 2016	(1,442)
• Sale of Council Houses - 28	(1,909)
• Sale of HRA Land	(24)
• General Fund Sales	(116)
• Pooling of Housing Capital Receipts to Government.	233
• Capital Receipts applied in year	820
Balance at 31 March 2017	(2,438)

Note – the remaining balance of £2,438k is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

- 5.4 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £471k made up by the following transactions:

	£k
Balance at 1 April 2016	(567)
• Budgeted transfer from the General Fund	(0)
• Funding required to deliver the 2016/17 Programme	21
• Transfer to Phoenix Lane PC conversion Project EMR	38
• Transfer to Flood Defence Ashleigh Park Project EMR	37
Balance at 31 March 2017	(471)

Note – the remaining balance of £471k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

- 5.5 The council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2017 is £2,458k; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

6.0 Treasury Management

- 6.1 A review of the 2016/17 investment performance, including the new CCLA property investment fund and the details of interest payable are included within the separate 2016/17 Treasury Outturn Report.

7.0 Conclusion

- 7.1 Members are asked to note the revenue and capital outturn figures for the financial year 2016/17 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the incomplete projects on the 2016/17 capital programme be rolled forward into the 2016/17 capital programme.

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Circulation of the Report:

Cllr Peter-Hare-Scott
Leadership Team

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

	Budget 2016/17 £	Actual 2016/17 £	Variance £
Community & Development	392,520	465,246	72,726
Corporate Management	1,306,970	1,349,305	42,335
Car Parks	(279,610)	(264,112)	15,498
Customer Services	119,320	23,222	(96,098)
Environmental Services	1,328,320	1,517,143	188,823
Finance & Performance	10	(19,739)	(19,749)
Grounds Maintenance	47,850	16,897	(30,953)
General Fund Housing	217,320	89,011	(128,309)
Human Resources	99,340	160,383	61,043
I.T.Services	2,640	72,536	69,896
Legal & Democratic Services	969,080	968,726	(354)
Planning & Regeneration	1,169,010	779,036	(389,974)
Property Services	(28,720)	316,618	345,338
Revenues & Benefits	705,050	489,183	(215,867)
Recreation and Sport	747,800	1,239,152	491,352
Waste Services	2,754,610	2,847,055	92,445
TOTAL COST OF SERVICES	9,551,510	10,049,662	498,152
OTHER INCOME & EXPENDITURE			
PWLB bank loan interest payable & finance lease interest	146,030	145,944	(86)
Interest from funding provided for HRA	(54,000)	(56,573)	(2,573)
Interest received on investments	(171,000)	(259,245)	(88,245)
Reversal of pension costs included within services above	0	(98,260)	(98,260)
Reversal of capital charges reflected in services	(1,642,280)	(1,705,620)	(63,340)
Reversal of revaluation losses reflected within services above	0	(298,465)	(298,465)
Capital financing of finance leases	89,390	89,425	35
MRP for capital funding and loan repayments	311,330	271,744	(39,586)
New Homes Bonus	(1,831,460)	(1,836,171)	(4,711)
Transfers to & from earmarked reserves, including earmarked reserves used to fund capital programme 2016/17	2,169,990	2,055,501	(114,489)
Loss in value of CCLA fund	0	250,486	250,486
Revenue expenditure funded by capital under statute	0	(69,305)	(69,305)
Statutory capital adjustments (depreciation reversal etc.)	0	10,067	10,067
TOTAL BUDGETED EXPENDITURE	8,569,510	8,549,190	(20,320)
FUNDED BY:-			
Revenue Support Grant	(1,017,260)	(1,017,266)	(6)
NNDR Revenue	(1,955,890)	(1,959,473)	(3,583)
CTS Funding parishes	55,250	55,067	(183)
Collection Fund Surplus	(8,230)	(8,233)	(3)
Council Tax - (Band D at £182.15)	(5,147,940)	(5,147,940)	0
Other non- ringfenced gov grants	(31,630)	(37,574)	(5,944)
Rural Services Delivery Grant	(463,810)	(463,815)	(5)
TOTAL FUNDING	(8,569,510)	(8,579,234)	(9,724)
NET INCOME AND EXPENDITURE	0	(30,044)	(30,044)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Community and Development

Code	Community and Development	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %
1000	Employees	295,870	282,153	(13,717)	-4.6%
2000	Premises	44,180	51,839	7,659	17.3%
3000	Transport	3,290	4,093	803	24.4%
4000	Supplies and Services	190,700	298,009	107,309	56.3%
	Total Direct Expenditure	534,040	636,095	102,055	19.1%
7000	External Income	(122,470)	(147,385)	(24,915)	-20.3%
	Net Direct Expenditure	411,570	488,710	77,140	18.7% (a)
5000	Support Services	(61,260)	(61,260)	0	
6500	Depreciation	42,210	37,796	(4,414)	
	Total Indirect Expenditure	(19,050)	(23,464)	(4,414)	
	Total Community & Development Expenditure	392,520	465,246	72,726	
	Community & Development - Service units				
CD200	Community Development	276,410	306,544	30,134	
CD205	HO Communities & Gov	88,380	97,552	9,172	
CD206	HO Communities & Gov Rech	(88,390)	(88,390)	0	
CD210	Community Services Unit	135,840	127,159	(8,681)	
CD211	Community Services Unit Rech	(71,040)	(71,040)	0	
CD300	Markets	51,320	93,214	41,894	
CD305	Market Special Events	0	207	207	
	Total Community & Development Expenditure	392,520	465,246	72,726	
				£	£
	Total Expenditure Variation				72,726 (a)
	Major Cost Changes				
CD200	Utilise ear marked reserve for Seed Fund grant awards (see EMR note below)			18,000	
CD200	Town and Parish Fund, grant awards (see note in income levels and EMR below)			79,350	
CD200	Consultancy fees for Cullompton Heritage Scheme			7,500	
CD205	Redundancy costs for the Head of Communities and Governance			12,000	
CD300	Responsive maintenance spend at Pannier Market, replacement lighting			7,000	
					123,850
	Major Cost Savings				
CD200	Salary savings, Grant and Funding Officer left part way through year			(14,060)	
CD200	Salary savings, member of staff reducing hours			(4,100)	
CD210	Salary savings, didn't backfill a member of staff			(8,500)	
					(26,660)
	Major Changes in Income Levels				
CD200	DCC Contribution to Town and Parish Fund (see EMR note below)			(58,970)	
CD300	Market toll income down against budget			35,000	
					(23,970)
	Minor Variations			3,920	3,920
	Total Expenditure Variation				77,140 (a)
	EAR MARKED RESERVES				
	Utilised 2016/17				
CD200	Seed Fund earmarked reserve released			(18,000)	
CD200	Salary for Grants and Funding Officer - New Homes Bonus released			(14,710)	
CD200	Grand Western Canal grant funded by New Homes Bonus			(45,000)	
CD200	Town and Parish Fund grant awards, ear marked reserve released			(26,381)	
	Proposed contribution c/fwd to 2017/18				
CD200	Grant Budget			9,200	
	Net movement in earmarked reserves				(94,891)
	Total Expenditure variation after Ear Marked Reserves				(17,751)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

CORPORATE MANAGEMENT

Code	Corporate	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	988,810	1,058,475	69,665	7.0%	
2000	Premises	0	0	0	N/A	
3000	Transport	1,500	2,016	516	34.4%	
4000	Supplies and Services	149,330	172,264	22,934	15.4%	
	Total Direct Expenditure	1,139,640	1,232,754	93,114	8.2%	
7000	External Income	(60)	(20,839)	(20,779)	-34631.9%	
	Net Direct Expenditure	1,139,580	1,211,915	72,335	6.3%	(a)
5000	Support Services	137,390	137,390	0	0.0%	
6500	Depreciation	30,000	0	(30,000)	100.0%	
	Total Indirect Expenditure	167,390	137,390	(30,000)		
	Total Corporate Expenditure	1,306,970	1,349,305	42,335		
	Corporate Management Service Units					
CM100	Chief Executive	184,770	228,307	43,537	23.6%	
CM199	Chief Executive Rech	(184,760)	(184,760)	0	0.0%	
CM300	Corporate Fees/charges	437,520	410,518	(27,002)	-6.2%	
CM340	Unison	5,430	4,480	(950)	-17.5%	
CM310	Corporate Performance	39,000	39,000	0	0.0%	
CM600	Pension Backfunding	825,010	851,760	26,750	3.2%	
	Total Corporate Expenditure	1,306,970	1,349,305	42,335		
	Total Expenditure Variation			£	£	(a)
					42,335	
	Major Cost Increases					
CM100	Costs associated with creation of new staffing structure			38,696		
					38,696	
	Major Cost Savings					
CM300	External audit fees less than budgeted			(10,885)		
CM600	Pension current service costs (reversed below the line)			42,523		
CM600	Pension costs proved to be 1.9% lower than budgeted			(15,773)		
					15,865	
	Major Changes in Income Levels					
CM300	Grant funding for Safe & Custom Build Housing			(20,850)		
					(20,850)	
	Minor Variances				8,624	
	Total Expenditure Variation				42,335	
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
CM300	Insurance - Further levy payment - MMI scheme of arrangement					
	Proposed contribution c/fwd to 2017/18					
CM300	Self and Custom Build Housing				20,850	
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				63,185	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
CAR PARKS

Code	Car Parks	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	0	612	612		
2000	Premises	170,090	189,749	19,659	11.6%	
3000	Transport	0	0	0		
4000	Supplies and Services	27,720	9,232	(18,488)	-66.7%	
	Total Direct Expenditure	197,810	199,592	1,782	0.9%	
7000	External Income	(814,200)	(800,226)	13,974	1.7%	
	Net Direct Expenditure	(616,390)	(600,633)	15,757	-2.6%	(a)
5000	Support Services	162,430	162,430	0		
6500	Depreciation	174,350	174,091	(259)		
	Total Indirect Expenditure	336,780	336,521	(259)		
	Total Car Park Expenditure	(279,610)	(264,112)	15,498		
	Car Park - Service units					
CP510	Market Car Park	(154,180)	(160,367)	(6,187)		
CP520	Multi-Storey Car Park	93,050	135,066	42,016		
CP530	Amenity Car Parks	25,810	27,709	1,899		
CP540	Paying Car Parks	(244,290)	(266,521)	(22,231)		
	Total Car Park Expenditure	(279,610)	(264,112)	15,498		
				£	£	
	Total Expenditure Variation					15,498 (a)
	Major Cost Changes					
CP540	Premise over spend due to resurfacing P&D car parks (see below EMR)			32,000		32,000
	Major Cost Savings					
CP	General underspend on maintenance across Parking Services			(14,000)		
CP	Utilities underspend across parking services			(3,000)		
CP540	Increase in Off-Street fines			(15,650)		(32,650)
	Major Changes in Income Levels					
CP	Income from pay & display charges are below budget			28,000		
CP	Increased income from permits			(10,700)		
CP	Back-dated licence fee income					
						17,300
	Minor Variations					
	Total Expenditure Variation					16,650 (a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
CP540	P&D resurfacing			(32,400)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves					(32,400)
	Total Expenditure variation after Ear Marked Reserves					(15,750)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Customer Services

Code	Customer Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	765,650	683,072	(82,578)	-10.8%	
2000	Premises	0	0	0		
3000	Transport	3,080	1,945	(1,135)	-36.9%	
4000	Supplies and Services	91,330	79,235	(12,095)	-13.2%	
	Total Direct Expenditure	860,060	764,251	(95,809)	-11.1%	
7000	External Income	0	(293)	(293)	#DIV/0!	
	Net Direct Expenditure	860,060	763,959	(96,101)	-11.2%	(a)
5000	Support Services	(742,960)	(742,960)	0		
6500	Depreciation	2,220	2,223	3		
	Total Indirect Expenditure	(740,740)	(740,737)	3		
	Total Customer Services Expenditure	119,320	23,222	(96,098)		
	Customer Services - Service units					
CS200	Communications	97,660	107,851	10,191		
CS299	Communications Rech	(97,630)	(97,630)	0		
CS500	Messenger Services	63,260	61,658	(1,603)		
CS599	Messenger Services Rech	(63,240)	(63,240)	0		
CS900	Central Photocopying	26,520	23,969	(2,551)		
CS901	Central Photocopying Rech	(26,500)	(26,500)	0		
CS902	Central Postage	24,340	26,581	2,241		
CS903	Central Postage Rech	(24,290)	(24,290)	0		
CS910	Customer Services Admin	157,650	157,438	(212)		
CS915	Customer Services Admin Rech	(157,650)	(157,650)	0		
CS930	Customer First Management	194,770	207,056	12,286		
CS931	Customer First Management Rech	(194,760)	(194,760)	0		
CS932	Customer First	634,400	602,567	(31,833)		
CS933	Customer First Rech	(634,400)	(634,400)	0		
CS936	Crediton Office Section	61,960	62,902	942		
CS937	Crediton Office Section Rech	(61,920)	(61,920)	0		
CS938	Digital Strategy Staffing	119,150	33,591	(85,559)		
	Total Customer Services Expenditure	119,320	23,222	(96,098)		
				£	£	
	Total Expenditure Variation				(96,098)	(a)
	Major Cost Changes					
					0	
	Major Cost Savings					
CS938	Salary savings due to inability to fill vacancy and other projects on hold			(87,000)		
CS	Salary budget managed across all CS codes except CS938.			(12,000)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Customer Services

						(99,000)
	Major Changes in Income Levels					0
	Minor Variations					2,902
	Total Expenditure Variation					(96,098) (a)
	EAR MARKED RESERVES					
						£
	Utilised 2016/17					
CS938	Digital strategy staffing from New Home Bonus				(14,937)	
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves					(14,937)
	Total Expenditure variation after Ear Marked Reserves					(111,035)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Environmental Services

		2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
Code	Environmental Services					
1000	Employees	930,200	998,804	68,604	7.4%	
2000	Premises	88,270	109,826	21,556	24.4%	
3000	Transport	40,880	48,162	7,282	17.8%	
4000	Supplies and Services	116,430	175,881	59,451	51.1%	
	Total Direct Expenditure	1,175,780	1,332,674	156,894	13.3%	
7000	External Income	(375,010)	(651,751)	(276,741)	-73.8%	
	Net Direct Expenditure	800,770	680,924	(119,846)	-15.0%	(a)
5000	Support Services	447,050	447,050	0		
6500	Depreciation	80,500	389,170	308,670		
	Total Indirect Expenditure	527,550	836,220	308,670		
	Total Environmental Services Expenditure	1,328,320	1,517,143	188,823		
	Environmental Services - Service units					
ES100	Cemeteries	110,340	125,004	14,664		
ES110	Bereavement Services	66,740	97,311	30,571		
ES112	Bereavement Services Rech	(66,740)	(66,740)	0		
ES200	CCTV Initiatives	14,890	15,430	540		
ES250	Community Safety	69,650	68,647	(1,003)		
ES251	Community Safety recharge	(12,200)	(12,200)	0		
ES252	Building Safer Community Fund	0	5	5		
ES254	CSP - Police Fund	0	(14)	(14)		
ES256	Community Safety Partnership	0	(5,574)	(5,574)		
ES260	Food Protection	115,940	113,396	(2,544)		
ES270	Water Quality Monitoring	71,420	59,387	(12,033)		
ES349	Private Sector Housing team Rech	(48,050)	(48,050)	0		
ES354	Private Sector Housing	200,180	241,988	41,808		
ES360	Dog Warden	42,910	43,329	419		
ES361	Public Health	20,380	61,794	41,414		
ES450	Parks & Open Spaces	382,110	401,665	19,555		
ES455	Amory Park	21,220	10,524	(10,696)		
ES460	Play Areas	135,260	194,099	58,839		
ES550	Licensing	43,890	35,933	(7,957)		
ES580	Pool Car Running Costs	1,570	(851)	(2,421)		
ES600	Pest Control	17,260	18,675	1,415		
ES650	Contaminated Land	0	(1,538)	(1,538)		
ES660	Control of Pollution	38,120	32,453	(5,667)		
ES670	Local Air Pollution	85,930	84,421	(1,509)		
ES720	ES Management	0	0	0		
ES730	Environmental Enforcement	263,650	254,801	(8,849)		
ES731	Environmental Enforcement Rech	(263,640)	(263,640)	0		
ES733	Environmental Health	408,670	441,036	32,366		
ES734	Environmental Health Rech	(396,400)	(396,400)	0		
ES740	Licensing Unit	108,290	114,566	6,276		
ES741	Licensing Unit Rech	(108,290)	(108,290)	0		
ES760	Health & Safety Officer	0	706	706		
PS480	MDDC Footpaths & Railway Walks	5,220	5,270	50		
	Total Environmental Services Expenditure	1,328,320	1,517,143	188,823		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Environmental Services

				£	£	
	Total Expenditure Variation				188,823	(a)
	Major Cost Changes					
ES110	Redundancy costs have resulted in a salary overspend in Bereavement Services			30,000		
ES361	Half post of Public Health Officer funded from EMR (see below EMR)			19,000		
ES361	Costs from Health initiatives (walking football) funding from EMR (see below EMR)			1,684		
ES361	Eco stars cost to be funded from EMR (see below EMR)			18,000		
ES455	New goals have been purchased for Amory Park			3,000		
ES460	Works done to Newcombes Meadow Play area to be funded from ????			9,326		
ES460	Rebuild wall at Newcombes Meadow Play area (see below EMR)			15,950		
ES733	Salary & Agency cost overspend due to sickness and JE regrades			26,000		
ES740	Licensing - temporary increase in staff hours			5,000		
					127,960	
	Major Cost Savings					
ES730	Salary savings due to vacant posts during the year			(12,000)		
					(12,000)	
	Major Changes in Income Levels					
ES100	Internment income down against budget			13,000		
ES270	Increase income from water sampling			(12,000)		
ES450	shortfall in backdated Amory Park Contributions			9,600		
ES550	Licensing income higher than budgeted			(8,000)		
ES450	Utilise Developers Contributions for Parks & Open Spaces (see below EMR)			7,860		
ES460	Utilise Developers Contributions for Play Area's (see below EMR)			10,780		
ES460	Income not materialised from Towns & Parish Play Area contributions			12,000		
					33,240	
	Minor Variations				(4,911)	
	Total Expenditure Variation				144,289	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
ES361	Fund half post of Public Health Officer			(18,943)		
ES361	Health Initiatives - Walking football			(1,864)		
ES361	Eco stars costs			(18,000)		
ES450	Utilise Developers Contributions for Parks & Open Spaces			(9,720)		
ES460	Utilise Developers Contributions for Play Area's			(12,849)		
ES200	CCTV - release ear marked reserve back to general fund reserves			(6,178)		
ES460	EMR or S106 for Newcombes Meadow Play area ???			(9,326)		
	Proposed contribution c/fwd to 2017/18					
ES361	Public Health Grant received in year					
ES450	Parks & Open spaces walls & pathways maintenance					
	Net movement in earmarked reserves before statutory adjustments				(76,880)	
	Total Expenditure variation after Ear Marked Reserves				67,409	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Finance and Performance

		2016/17	2016/17	Variance	Variance
		Budget	Actual		
Code	Finance and Performance	£	£	£	%
1000	Employees	638,550	622,043	(16,507)	-2.6%
2000	Premises	0	0	0	
3000	Transport	1,920	1,675	(245)	-12.7%
4000	Supplies and Services	40,490	45,175	4,685	11.6%
	Total Direct Expenditure	680,960	668,893	(12,067)	-1.8%
7000	External Income	0	(7,682)	(7,682)	
	Net Direct Expenditure	680,960	661,211	(19,749)	-2.9% (a)
5000	Support Services	(680,950)	(680,950)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(680,950)	(680,950)	0	
	Total Finance and Performance Expenditure	10	(19,739)	(19,749)	
	Finance and Performance - Service units				
FP100	Accountancy Services	478,810	472,611	(6,199)	
FP199	Accountancy Services Rech	(478,770)	(478,770)	0	
FP200	Internal Audit	124,380	124,663	283	
FP299	Internal Audit Rech	(124,400)	(124,400)	0	
FP300	Procurement	100,220	89,723	(10,497)	
FP399	Procurement Rech	(100,140)	(100,140)	0	
FP400	Purchase Ledger	65,910	66,658	748	
FP499	Purchase Ledger Rech	(65,990)	(65,990)	0	
FP500	Sales Ledger	86,050	81,967	(4,083)	
FP599	Sales Ledger Rech	(86,060)	(86,060)	0	
	Total Finance and Performance	10	(19,739)	(19,749)	
	Total Expenditure Variation			£	£
					(19,749) (a)
	Major Cost Changes				
					0
	Major Cost Savings				
FP100	New Director Appointment, delay in replacing Finance Manager and change of contract hours for an Accountant			(14,000)	
FP300	Salaries - Procurement & Contracts Post hours less than budgeted			(6,700)	
FP500	Salaries - Delay in appointment of replacement staff member			(5,500)	
					(26,200)
	Major Changes in Income Levels				
FP300	6m income from Procurement contract with Torridge DC			(4,000)	(4,000)
	Minor Variations				10,451
	Total Expenditure Variation				(19,749) (a)
	EAR MARKED RESERVES				
	Utilised 2016/17				
	Proposed contribution c/fwd to 2017/18				
	Net movement in earmarked reserves				0
	Total Expenditure variation after Ear Marked Reserves				(19,749)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Grounds Maintenance

Code	Grounds Maintenance	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %
1000	Employees	459,230	425,867	(33,363)	-7.3%
2000	Premises	41,910	35,432	(6,478)	-15.5%
3000	Transport	74,120	70,138	(3,982)	-5.4%
4000	Supplies and Services	36,180	43,215	7,035	19.4%
	Total Direct Expenditure	611,440	574,652	(36,788)	-6.0%
7000	External Income	(49,310)	(34,637)	14,673	29.8%
	Net Direct Expenditure	562,130	540,015	(22,115)	-3.9%
5000	Support Services	(527,190)	(527,190)	0	
6500	Depreciation	12,910	4,072	(8,838)	
	Total Indirect Expenditure	(514,280)	(523,118)	(8,838)	
	Total Grounds Maintenance Expenditure	47,850	16,897	(30,953)	
	Grounds Maintenance - Service units				
GM960	Grounds Maintenance	632,060	601,107	(30,953)	
GM961	Grounds Maintenance Rech	(584,210)	(584,210)	0	
	Total Grounds Maintenance Expenditure	47,850	16,897	(30,953)	
				£	£
	Total Expenditure Variation				(22,115) (a)
	Major Cost Changes				
GM960	Overspend on agency staff			23,000	
GM960	Redundancy costs of GM manager			30,000	
GM960	Recruitment advertising & protective clothing overspend			6,500	
					59,500
	Major Cost Savings				
GM960	Salary underspends due to vacant posts and posts appointed at lower grades			(95,000)	
GM960	Tree Maintenance budget underspend			(6,600)	
GM960	Savings on fuel budget & plant maintenance & repairs			(3,500)	
					(95,000)
	Major Changes in Income Levels				
GM960	Reduced income from DCC for grass cutting			8,100	
GM960	Reduced income from internal recharging for tree works			8,500	
					16,600
					(3,398)
	Minor Variations				
	Total Expenditure Variation				(22,298) (a)
	EAR MARKED RESERVES				
				£	
	Utilised 2016/17				
	Proposed contribution c/fwd to 2017/18				
	Tree Grang set-up			10,000	
	Grave Shoring equipment			11,000	
	Net movement in earmarked reserves				21,000
	Total Expenditure variation after Ear Marked Reserves				(1,298)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

General Fund Housing

		2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
Code	General Fund Housing					
1000	Employees	198,070	191,430	(6,640)	-3.4%	
2000	Premises	5,300	3,698	(1,602)	-30.2%	
3000	Transport	11,440	11,421	(19)	-0.2%	
4000	Supplies and Services	119,160	192,350	73,190	61.4%	
	Total Direct Expenditure	333,970	398,899	64,929	19.4%	
7000	External Income	(101,500)	(313,788)	(212,288)	-209.2%	
	Net Direct Expenditure	232,470	85,111	(147,359)	-63.4%	(a)
5000	Support Services	(16,180)	(16,180)	0	0.0%	
6500	Depreciation	1,030	20,080	19,050	-1849.5%	
	Total Indirect Expenditure	(15,150)	3,900	19,050		
	Total General Fund Housing Services Expenditure	217,320	89,011	(128,309)		
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	217,320	76,790	(140,530)	64.7%	
HG373	Homelessness & Enabling Team	254,060	266,281	12,221	-4.8%	
HG379	Homeless & Enabling Team Rech	(254,060)	(254,060)	0	0.0%	
	Total General Fund Housing Services Expenditure	217,320	89,011	(128,309)		
				£	£	
	Total Expenditure Variation				(128,309)	(a)
	Major Cost Changes					
	DARS loans written off during the year			127,310		
	Temporary accommodation			42,968		
					170,278	
	Major Cost Savings					
HG373	Staffing savings			(11,609)		
HG320	Significant reduction in DARS bad debt provision			(88,312)		
					(99,921)	
	Major Changes in Income Levels					
	Grant received for Community Housing projects			(131,360)		
	Temporary accommodation income			(58,966)		
	DHP funding			(20,000)		
					(210,326)	
	Minor Variations				11,660	
	Total Expenditure Variation				(128,309)	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Grant received for Community Housing projects			131,360		
	Net movement in earmarked reserves				131,360	
	Total Expenditure variation after Ear Marked Reserves				3,051	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Human Resources

Code	Human Resources	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %
1000	Employees	460,970	507,143	46,173	10.0%
2000	Premises	0	0	0	
3000	Transport	3,220	2,837	(383)	-11.9%
4000	Supplies and Services	17,370	30,733	13,363	76.9%
	Total Direct Expenditure	481,560	540,713	59,153	12.3%
7000	External Income	(2,250)	(360)	1,890	84.0%
	Net Direct Expenditure	479,310	540,353	61,043	12.7% (a)
5000	Support Services	(379,970)	(379,970)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(379,970)	(379,970)	0	
	Total Human Resources Expenditure	99,340	160,383	61,043	
	HR - Service units				
HR100	Human Resources	262,620	308,481	45,861	
HR199	Human Resources Rech	(262,640)	(262,640)	0	
HR200	Staff Development Training	14,340	119,593	105,253	
HR210	Cpd Training	43,840	0	(43,840)	
HR220	Post Entry Training	21,850	0	(21,850)	
HR230	Health & Safety Training	19,360	495	(18,865)	
HR300	Payroll	77,350	69,140	(8,210)	
HR399	Payroll Rech	(77,350)	(77,350)	0	
HR400	Learning & Development	56,490	50,332	(6,158)	
HR499	Learning & Development Rech	(56,480)	(56,480)	0	
HR600	Health & Safety Officer	65,240	74,093	8,853	
HR699	Health & Safety Officer Rech	(65,280)	(65,280)	0	
	Total Human Resources Expenditure	99,340	160,383	61,043	
				£	£
	Total Expenditure Variation				61,043 (a)
	Major Cost Changes				
HR100	Salary overspend due to JE increases, new Systems Admin post			32,000	
HR100	Overspend on equipment and computer software budget			8,000	
HR400	L&D Management training programme costs (see below EMR)			29,518	
HR500	Increased salary costs due to JE			8,800	
					78,318
	Major Cost Savings				
HR300	Reduction in hours from Payroll Managers post			(8,000)	
HR400	Vacant post of L&D Assistant			(6,600)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
ICT Services

Code	ICT Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	523,840	480,168	(43,672)	-8.3%	
2000	Premises	0	0	0		
3000	Transport	1,550	775	(775)	-50.0%	
4000	Supplies and Services	357,580	346,655	(10,925)	-3.1%	
	Total Direct Expenditure	882,970	827,598	(55,372)	-6.3%	
7000	External Income	(3,660)	(3,847)	(187)	-5.1%	
	Net Direct Expenditure	879,310	823,751	(55,559)	-6.3%	(a)
5000	Support Services	(918,460)	(918,460)	0		
6500	Depreciation	41,790	167,245	125,455		
	Total Indirect Expenditure	(876,670)	(751,215)	125,455		
	Total ICT Services Expenditure	2,640	72,536	69,896		
	ICT - Service units					
IT100	Gazetteer Management	79,350	83,655	4,305		
IT199	Gazetteer Management Rech	(79,360)	(79,360)	0		
IT200	Information Management & T Gov	0	(10)	(10)		
IT300	Central Telephones	93,280	87,343	(5,937)		
IT399	Central Telephones Rech	(93,360)	(93,360)	0		
IT400	ICT Network & Hardware	301,400	278,226	(23,174)		
IT499	ICT Network & Hardware Rech	(298,660)	(298,660)	0		
IT500	ICT Software Support & Maint.	484,480	632,724	148,244		
IT599	ICT Software Support & Maint. Rech	(484,490)	(484,490)	0		
IT600	ICT Staff Unit	553,780	508,417	(45,363)		
IT699	ICT Staff Unit Rech	(553,790)	(553,790)	0		
IT800	Phoenix House Printing	32,260	24,091	(8,169)		
IT899	Phoenix House Printing Rech	(32,250)	(32,250)	0		
	Total ICT Services Expenditure	2,640	72,536	69,896		
				£	£	
	Total Expenditure Variation				69,896	(a)
	Major Cost Changes					
IT100	Aerial photography carried out every 3 years (see EMR note below)			3,980		
IT400	Budgeted spend on capital <£20k, please refer to Capital programme			12,800		
IT500	Increase in annual Microsoft licence fee			18,600		
					35,380	
	Major Cost Savings					
IT400/500	Internal routing system not required and underspend on replacement budget			(36,000)		
IT600	Salary savings due to a restructure			(46,500)		
IT800	Underspend against printing budget			(8,000)		
					(90,500)	
	Major Changes in Income Levels					
	Minor Variations			(439)		
					(439)	
	Total Expenditure Variation				(55,559)	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
IT100	Aerial Photography ear marked reserve released			(3,980)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				(3,980)	
	Total Expenditure variation after Ear Marked Reserves				(59,539)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Legal and Democratic Services

		2016/17 Budget	2016/17 Actual	Variance	Variance	
Code	Legal and Democratic Services	£	£	£	%	
1000	Employees	421,040	586,766	165,726	39.4%	
2000	Premises	0	23,087	23,087	N/A	
3000	Transport	16,100	17,133	1,033	6.4%	
4000	Supplies and Services	387,710	526,491	138,781	35.8%	
	Total Direct Expenditure	824,850	1,153,478	328,628	39.8%	
7000	External Income	(29,250)	(359,010)	(329,760)	1127.4%	
	Net Direct Expenditure	795,600	794,468	(1,132)	-0.1%	(a)
5000	Support Services	173,480	174,258	778	0.4%	
6500	Depreciation	0	0	0	N/A	
	Total Indirect Expenditure	173,480	174,258	778		
	Total Legal and Democratic Services	969,080	968,726	(354)		
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	260,690	238,380	(22,310)	-8.6%	
LD199	Electoral Registration Rech	(780)	(780)	0	0.0%	
LD206	Election Costs - Police Com	0	(10,796)	(10,796)	#DIV/0!	
LD207	Election Costs - Euro Referendum	0	(5,386)	(5,386)	#DIV/0!	
LD300	Democratic Rep & Management	709,160	709,625	465	0.1%	
LD400	Committee Services	136,610	136,798	188	0.1%	
LD499	Committee Services Rech	(136,610)	(136,610)	0	0.0%	
LD600	Legal Services	267,660	305,144	37,484	14.0%	
LD699	Legal Services Rech	(267,650)	(267,650)	0	0.0%	
	Total Legal and Democratic Services	969,080	968,726	(354)		
				£	£	
	Total Expenditure Variation				(354)	(a)
	Major Cost Changes					
LD600	Increase in costs for this year due to restructuring of legal team			37,484		
					37,484	
	Major Cost Savings					
	The grant received for electoral registration work was more than expected			(22,310)		
					(22,310)	
	Major Changes in Income Levels					
	Unbudgeted income for election			(269,897)		
	Unbudgeted direct costs for election			253,716		
					(16,181)	
	Minor Variations				653	
	Total Expenditure Variation				(354)	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Release of unused EMR by Elections			(7,000)		
	Release of unused EMR by Democratic Republic & Management			(5,300)		
	Proposed contribution c/fwd to 2017/18					
	Provision for District election 2019			20,000		
	Net movement in earmarked reserves				7,700	
	Total Expenditure variation after Ear Marked Reserves				7,346	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Planning and Regeneration

Code	Planning and Regeneration	2016/17	2016/17	Variance	Variance
		Budget	Actual		
		£	£	£	%
1000	Employees	1,540,210	1,388,203	(152,007)	-9.9%
2000	Premises	0	0	0	0.0%
3000	Transport	51,910	49,887	(2,023)	-3.9%
4000	Supplies and Services	359,940	559,394	199,454	55.4%
	S106 Fees		59,626	59,626	
	Total Direct Expenditure	1,952,060	2,057,109	105,049	5.4%
7000	External Income	(1,234,990)	(1,130,395)	104,595	8.5%
	S106 contributions		(146,688)	(146,688)	
	Grant funding		(452,930)	(452,930)	
	Net Direct Expenditure	717,070	327,096	(389,974)	-54.4%
5000	Support Services	451,940	451,940	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	451,940	451,940	0	
	Total Planning and Regeneration Expenditure	1,169,010	779,036	(389,974)	
	Planning and Regeneration - Service units				
PR100	Building Regulations	48,630	55,669	7,039	
PR110	Enforcement	122,970	126,369	3,399	
PR200	Development Control	317,480	(177,969)	(495,449)	
PR210	Local Land Charges	(6,270)	(36,394)	(30,124)	
PR220	Tiverton EUE	40,170	73,818	33,648	
PR300	Environmental Enhancement	2,280	2,280	0	
PR400	Business Development	275,610	243,595	(32,015)	
PR405	Industrial Sites & Buildings	0	0	0	
PR500	Historic Buildings	14,540	14,540	0	
PR600	Forward Planning Unit	263,820	284,816	20,996	
PR699	Forward Planning Unit Rech	(263,820)	(263,820)	0	
PR800	Planning Policy	78,360	181,040	102,680	
PR810	Statutory Development Plan	269,990	269,977	(13)	
PR820	Assets of community value	0	181	181	
PR900	Dangerous Buildings And Trees	5,250	4,935	(315)	
	Total Planning and Regeneration Expenditure	1,169,010	779,036	(389,974)	
				£	£
	Total Expenditure Variation			(389,974)	(a)
	Major Cost Changes			£k	
PR400	Shop front grant scheme (see EMR note below)			29,793	
PR400	Crediton Town Team event coordination (see EMR note below)			6,299	
PR200	Consultancy/legal fees			9,000	
PR110	Direct Action/Remedial works			8,620	
PR110	Consultancy to provide officer cover			14,500	
PR220	Tiverton Eastern Urban Extension (EUE) (fully funded from reserves)			32,641	
Various	Local Plan and consultancy costs			141,000	
Various	Minor variances across all cost centres			9,369	
					251,222
	Major Cost Savings				
PR400	Business advice and town project spend (see EMR note below)			(29,120)	
PR400	Business Development - salary savings due to a restructure			(22,000)	
PR400	Salary savings from the Town Centre Manger Post (see EMR note below)			(16,080)	
PR100	Building Control staffing net of ECC plan checking			(23,000)	
PR110	Enforcement salary savings net of consultancy costs			(17,000)	
PR200	Development Control salaries			(66,000)	
PR600	Forward Planning salaries			(24,000)	
PR210	Underspend on DCC search fees			(5,000)	
					(202,200)
	Major Changes in Income Levels				
PR100	Building Control income below budget			28,000	
PR200	Development Control income below budget			100,857	
PR210	Local Land Charges fee income			(23,800)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Property Services

		2016/17 Budget	2016/17 Actual	Variance	Variance	
Code	Property Services	£	£	£	%	
1000	Employees	388,150	361,441	(26,709)	-6.9%	
2000	Premises	527,590	509,376	(18,214)	-3.5%	
3000	Transport	21,690	26,257	4,567	21.1%	
4000	Supplies and Services	80,670	177,417	96,747	119.9%	
	Total Direct Expenditure	1,018,100	1,074,491	56,391	5.5%	
7000	External Income	(745,520)	(761,329)	(15,809)	-2.1%	
	Net Direct Expenditure	272,580	313,162	40,582	14.9%	(a)
5000	Support Services	(585,020)	(584,840)	180		
6500	Depreciation	283,720	588,296	304,576		
	Total Indirect Expenditure	(301,300)	3,456	304,756		
	Total Property Services Expenditure	(28,720)	316,618	345,338		
	Property Services - Service units					
PS150	Surplus Sites for Disposal	4,070	9,667	5,597		
PS350	Public Conveniences	118,110	207,850	89,740		
PS400	Flood Defences and Land Drainage	62,530	74,593	12,063		
PS600	Street Naming & Numbering	14,590	10,249	(4,341)		
PS810	Phoenix House	387,190	393,025	5,835		
PS815	Phoenix House Rech	(387,190)	(387,190)	0		
PS820	DCC Library	(400)	2,734	3,134		
PS830	Town Hall	74,140	288,362	214,222		
PS840	Crediton Office Building	29,970	32,233	2,263		
PS845	Crediton Office Building Rech	(29,970)	(29,970)	0		
PS850	Old Road Depot	68,840	68,538	(302)		
PS855	Old Road Depot Rech	(68,840)	(68,840)	0		
PS860	Station Yard Depot	46,820	39,077	(7,743)		
PS865	Station Yard Depot Rech	(46,820)	(46,820)	0		
PS870	Lords Meadow Depot	440	(3,099)	(3,539)		
PS880	Bus Station Maintenance	(8,540)	(8,174)	366		
PS890	Tourist Information Centre	(11,040)	(22,244)	(11,204)		
PS970	Office Building Cleaning	77,490	76,981	(509)		
PS971	Office Building Cleaning Rech	(77,500)	(77,500)	0		
PS980	Property Services	461,270	438,026	(23,244)		
PS981	Property Services Rech	(408,680)	(408,680)	0		
PS990	30/32 Fore Street	(23,600)	(19,936)	3,664		
PS991	Industrial Units	(36,450)	(40,654)	(4,204)		
PS992	Market Walk	(265,150)	(195,936)	69,214		
PS993	Lowman Green Unit	(10,000)	(10,165)	(165)		
PS994	Moorhayes Community Centre	0	(5,508)	(5,508)		
	Total Property Services	(28,720)	316,618	345,338		
				£	£	
	Total Expenditure Variation				345,338	(a)
	Major Cost Changes					
PS150	Overspend on external contractors for surveys on surplus sites			9,000		
PS400	Overspend on flood defences works (see below EMR)			12,000		
PS830	Overspend on maintenance due to refurb of toilets (see below EMR)			11,300		
PS830	Town Hall maintenance overspend & structural surveys			23,000		
PS840	Overspend on external cleaning of Crediton Office			5,000		
PS992	Overspend on Service charges relating to void units in Market Walk			19,000		
					79,300	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Revenues and Benefits

Code	Revenues and Benefits	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	671,650	686,619	14,969	2.2%	
2000	Premises	0	0	0		
3000	Transport	5,350	3,059	(2,292)	-42.8%	
4000	Supplies and Services	163,230	187,326	24,096	14.8%	
	Housing Benefit Payments	19,219,600	17,858,426	(1,361,174)	-7.1%	
	Total Direct Expenditure	20,059,830	18,735,429	(1,324,401)	-6.6%	
	Income from Housing Benefit Subsidy	(19,294,600)	(18,045,295)	1,249,305	-6.5%	
	All other Income	(498,630)	(639,403)	(140,773)	28.2%	
7000	External Income	(19,793,230)	(18,684,698)	1,108,532	5.6%	
	Net Direct Expenditure	266,600	50,732	(215,868)	-81.0%	(a)
5000	Support Services	438,450	438,450	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	438,450	438,450	0		
	Total Revenues and Benefits Expenditure	705,050	489,182	(215,868)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	553,690	562,834	9,144		
RB199	Collection Of Council Tax Recharge	(95,240)	(95,240)	0		
RB200	Collection Of Business Rates	13,630	12,428	(1,202)		
RB300	Housing Benefit Admin	319,170	267,394	(51,776)		
RB310	Housing Benefit Fraud	0	0	0		
RB340	Local welfare assistance scheme	11,570	0	(11,570)		
RB350	Universal Credit Partnership	0	(12,640)	(12,640)		
RB360	FERIS fraud scheme	0	(19,376)	(19,376)		
RB399	Housing Benefit Admin Recharge	(23,610)	(23,610)	0		
RB400	Housing Rent Allowances	(75,000)	(186,869)	(111,869)		
RB410	Council Tax Benefit	0	(15,903)	(15,903)		
RB600	Revenues Recovery Team	78,200	77,525	(675)		
RB699	Revenues Recovery Team Recharge	(77,360)	(77,360)	0		
	Total Revenues and Benefits Expenditure	705,050	489,183	(215,867)		
				£	£	
	Total Expenditure Variation				(215,868)	(a)
	Major Cost Changes					
	* Additional Computer Software costs associated with changes in Housing Benefit funded by additional government grants detailed below			24,100		
					24,100	
	Major Cost Savings					
	** The demand for Housing Benefit was lower than budgeted (see decreased subsidy income detailed below)			(1,361,200)		
					(1,361,200)	
	Major Changes in Income Levels					
	* Various New Burdens grants from DWP in respect of Housing Benefits			(49,000)		
	** Decreased Housing Benefit Subsidy related to decreased costs detailed above			1,328,200		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Revenues and Benefits

Additional Housing Benefit Overpayments recovered	(78,900)		
Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG	(15,900)		
Additional CTB Admin Grant from DCLG	(20,000)		
Additional contributions from Preceptors to assist in collection of C/Tax	(10,200)		
Local Council Tax New Burdens Grant	(10,500)		
Universal Credit Delivery Partnership Grant	(12,600)		
FERIS scheme grant	(19,400)		
			1,111,700
Minor Variations			9,532
Total Expenditure Variation			(215,868) (a)
EAR MARKED RESERVES			
		£	
Utilised 2016/17			
Release Credit Delivery Partnership Grant Reserve	(9,050)		
Proposed contribution c/fwd to 2017/18			
Reduction in NNDR reserve as all GP surgery appeals now resolved (with £60,281 transferred to commercial property reserve as potential void rates likely to be experienced in 2017/18)		315,744	
Net movement in earmarked reserves			306,694
Total Expenditure variation after Ear Marked Reserves			90,826

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Leisure Services

Code	Leisure Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	1,643,080	1,743,729	100,649	6.1%	
2000	Premises	715,510	790,876	75,366	10.5%	
3000	Transport	4,350	4,397	47	1.1%	
4000	Supplies and Services	239,670	306,707	67,037	28.0%	
	Total Direct Expenditure	2,602,610	2,845,709	243,099	9.3%	
7000	External Income	(2,685,020)	(2,458,841)	226,179	8.4%	
	Net Direct Expenditure	(82,410)	386,868	469,278	-569.4%	(a)
5000	Support Services	300,340	300,340	0		
6500	Depreciation	529,870	551,943	22,073		
	Total Indirect Expenditure	830,210	852,283	22,073		
	Total Leisure Services Expenditure	747,800	1,239,152	491,352		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	235,540	286,698	51,158		
RS110	Leisure Management & Administration	53,930	42,463	(11,467)		
RS140	Exe Valley Leisure Centre	376,355	318,874	(57,481)		
RS150	Lords Meadow Leisure Centre	463,352	377,048	(86,305)		
RS160	Culm Valley Sports Centre	148,493	214,069	65,576		
	Total Leisure Services Expenditure	1,277,670	1,239,152	(38,518)		
				£	£	
	Total Expenditure Variation				491,352	(a)
	Major Cost Changes					
All	Management restructure and various misc staffing overspends			92,000		
All	Advertising & marketing costs			34,000		
All	Rates charges for the year			11,000		
All	Reactive maintenance overspend against budget			47,000		
All	Equipment spend across all sites			13,000		
All	Utility costs: includes estimates for legacy bills 15/16			20,000		
All	Various minor overspends on expenditure			27,133		
					244,133	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
	Wetside activities LMLC & EVLC (includes lessons and general swimming)			54,000		
	Dryside activities-all sites (rents, bookings, courses)			41,000		
	Memberships, Classes and Sales			125,000		
	Various minor revenue areas under budget			5,150		
					225,150	
	Minor Variations				22,069	
	Total Expenditure Variation				491,352	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				491,352	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Waste Services

Code	Waste Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	2,049,010	2,070,201	21,191	1.0%	
2000	Premises	98,750	191,134	92,384	93.6%	
3000	Transport	801,440	894,928	93,488	11.7%	
4000	Supplies and Services	897,530	992,139	94,609	10.5%	
	Total Direct Expenditure	3,846,730	4,148,403	301,673	7.8%	
7000	External Income	(2,071,220)	(2,239,379)	(168,159)	-8.1%	
	Net Direct Expenditure	1,775,510	1,909,024	133,514	7.5%	(a)
5000	Support Services	535,420	535,420	0		
6500	Depreciation	443,680	402,611	(41,069)		
	Total Indirect Expenditure	979,100	938,031	(41,069)		
	Total Waste Services Expenditure	2,754,610	2,847,055	92,445		
	Waste Services - Cost Centres					
WS650	Street Cleansing	527,070	479,521	(47,549)		
WS700	Refuse Collection	1,388,700	1,112,338	(276,362)		
WS710	Trade Waste Collection	(120,460)	(39,319)	81,141		
WS725	Kerbside Recycling	1,193,090	884,750	(308,340)		
WS740	16 Shop-Recycling	109,900	31,208	(78,692)		
WS750	Waste Management Staff Unit	217,970	189,191	(28,779)		
WS760	Waste Management Staff Unit Rech	(217,980)	(217,980)	0		
WS770	Unit 3 Carlu Close	100,000	407,346	307,346		
	Total Waste Services Expenditure	3,198,290	2,847,055	(351,235)		
				£	£	
	Total Expenditure Variation				92,445	(a)
	Major Cost Changes					
All	Vehicle repairs and maintenance			57,000		
All	Hire of vehicles due to running an aged fleet			58,000		
WS710	Diposal Charges			12,000		
WS770	Increase in rent and rates for new waste depot			61,200		
WS770	Move and fit out costs for new waste depot (see EMR note below)			156,000		
					344,200	
	Major Cost Savings					
All	Depreciation charges less than budgeted			(41,000)		
					(41,000)	
	Major Changes in Income Levels					
WS700	Garden waste income actual take-up less than budgeted			100,000		
WS700	Shared landfill disposal savings with DCC			(200,000)		
WS710	Trade Waste income			10,000		
WS725	Recycling income, due to both price and tonnage, plastic, cardboard and glass			(113,000)		
					(203,000)	
	Minor Variations			(7,686)		
					(7,755)	
	Total Expenditure Variation				92,445	(a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Waste Services

	EAR MARKED RESERVES				
	Utilised 2016/17				
WS770	New Homes Bonus monies earmarked for the new waste depot, move and fit out		(256,000)		
WS700/725	Utilise vehicle sinking fund for replacement vans		(23,180)		
	Proposed contribution c/fwd to 2017/18				
WS770	Sprinkler system		20,000		
WS770	Weighbridge		13,600		
WS725	Excess Insurance Claim		10,000		
	Net movement in earmarked reserves				(235,580)
	Total Expenditure variation after Ear Marked Reserves				(143,135)

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Housing Revenue Account

			Variance £	
Major Changes in Income Levels				
Renewable Energy Transactions			(50,224)	
Non Dwelling Rents Income			(19,171)	
Tenant Charges For Services			32,514	
Contributions Towards Expenditure			(29,009)	
H.R.A. Investment Income			(19,430)	
Miscellaneous Income			18,455	
Dwelling Rents Income			(10,707)	
Alarm Income - Non Tenants			(11,430)	
				(89,001)
H.R.A. Transfers between earmarked reserves			(2,393,010)	
Pension Reserve Adj			(22,740)	(2,415,750)
Minor Variances totalling				(17,688)
Total HRA Expenditure				(2,716,699) (a)
Net movement before transfers to/from earmarked reserves				(2,716,699)
Total Variation brought forward				(2,716,699)
EAR MARKED RESERVES				
			£	
Utilised 2016/17				
EQ692	Renewable projects funded from reserve		(70,000)	
EQ693	Affordable Rents surplus used for new development		(38,967)	
EQ694	Housing Maintenance Fund utilised for major works on existing properties (M.R.A.) - very little required this year		(385)	
Proposed contribution c/fwd to 2017/18				
	Solar PV income paid into reserve		183,186	
	Affordable Rents surplus earmarked		73,060	
	Budgeted contribution to Housing Maintenance Fund		1,704,420	
	PWLB loan premium deficit to be earmarked		485,530	
	Final balance transferred to Housing Maintenance Fund		379,855	
	Net movement in earmarked reserves			2,716,699
	Total Expenditure variation after Ear Marked Reserves			0

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

EARMARKED RESERVES AT 31 March 2017

Miscellaneous General Fund Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Community Development - Tap Fund Contribution	CD200	(62,413)		26,381		(36,032)
Community Development - Seed Grant Funding	CD200	(21,310)	(9,200)	18,000		(12,510)
Community Development - PCT money	CD210	(3,500)		1,864		(1,636)
Pannier Market - Repairs to Clock Tower	CD300	(7,000)				(7,000)
Multi-Storey Car Park - Planned works	CP520	(80,000)				(80,000)
Resurfacing of Amenity Car Parks	CP530	(75,000)				(75,000)
Structural Surfacing P&D Car Parks	CP540	(35,000)		32,400		(2,600)
Customer Services - Franker Replacement	CS902	0				0
Cemetery Churchyard Path & Wall repairs	ES100	0				0
CCTV Initiatives -Tiverton TC Project	ES200	(9,648)		6,178		(3,470)
Community Safety Partnership	ES256	(14,702)				(14,702)
RRO Grants	ES353	(4,770)				(4,770)
P Sector Housing	ES354	(30,540)				(30,540)
Public Health Grant	ES361	(44,221)		36,943		(7,278)
Parks & Open Spaces-Trees Inspection/Walls	ES450	(53,000)		15,950		(37,050)
Play Areas Works	ES460	(21,000)				(21,000)
Air Quality Monitoring	ES660	(8,695)				(8,695)
E/Health restructure	ES733	0				0
Grounds Maintenance Digger/Trailer & Tractor	GM960	(12,663)	(21,000)			(33,663)
Corp Training - 12/13 Underspend part c/fwd	HR200	(38,032)		29,518		(8,515)
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(17,870)		3,980		(13,890)
ICT - Network/Hardware - Printer Replacements	IT400/500	(23,000)				(23,000)
ICT - ICT Staff Unit - Staff Training 15-16	IT600	(1,000)				(1,000)
IT Govt Connect Project Updates	IT700	(4,043)				(4,043)
Electoral Registration	LD100	(7,000)		7,000		0
District Elections	LD201	(17,716)	(20,000)			(37,716)
Elected Members training	LD300	(5,300)		5,300		0
Development Control	PR200	(51,943)		11,943		(40,000)
Development Control	PR200	0	(20,850)			(20,850)
Land charges Software Licence	PR210	(5,000)				(5,000)
New Burdens Grant Fund	PR210	0	(4,060)			(4,060)
LABGI - Local Authority Business Growth Initiative	PR400	(18,915)		6,299		(12,616)
Industrial Sites & Buildings - Window Installation	PR405	0				0
Brownfield Shared Plan DCLG monies	PR600	(10,000)	(14,645)			(24,645)
Statutory Development Plan	PR810	(60,000)	(50,000)			(110,000)
Public Convenience - Hemyock refurb	PS350	(20,000)				(20,000)
Flood Projects 2015-16	PS400	(31,400)		12,000		(19,400)
Phoenix House Council Chambers	PS810	0				0
Town Hall Toilet refurb	PS830	(11,300)		11,300		0
Old Road Depot	PS850	(5,630)				(5,630)
Bus Station Maintenance	PS880	0				0
Property Services Vehicle for MS Operative	PS980	(12,000)				(12,000)
Business Rates Retention Scheme (NDR)	RB300/RB330	(30,000)				(30,000)
Local Welfare Assistance Scheme	RB340	(42,900)				(42,900)
Local Council Tax New Burdens Grant	RB330	(12,150)				(12,150)
Universal Credit Delivery Partnership	RB350	(9,050)		9,050		0
Recycling Unit - Bay and Baler Works. New scheme	WS725	0	(10,000)			(10,000)
Sprinkler & Weighbridge EMR	WS770	0	(33,600)			(33,600)
Insurance MMI	CM300	(86,278)				(86,278)
New Burdens Grant Fund		(55,359)				(55,359)
HMRC Enquiry		(41,900)				(41,900)
Digital Transformation Project		0				0
GF shops - surplus 15/16		(140,000)			(60,281)	(200,281)
Total Miscellaneous General Fund Reserves	EQ660	(1,241,248)	(183,355)	234,106	(60,281)	(1,250,778)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

EARMARKED RESERVES AT 31 March 2017

Other GF Revenue Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Development Control Recycling - S106	EQ646	0	(3,209)			(3,209)
Capital Earmarked Reserves	EQ650	(567,132)		20,932	75,000	(471,200)
Capital EMR PSH Grants	EQ652	(1,130,347)		8,000		(1,122,347)
New Homes Bonus Reserve ***	EQ653	(1,600,698)	(1,841,639)	914,796	70,000	(2,457,541)
Economic Development EMR	EQ654	(101,000)				(101,000)
ICT Projects Reserve	EQ655	(92,000)		36,000		(56,000)
Cullompton Rail Station	EQ656	0			(40,000)	(40,000)
Flood dedence Ashleigh Park Bampton	EQ657	0			(67,000)	(67,000)
Phoenic Lane PC's Conversion	EQ658	0			(38,000)	(38,000)
NNDR Reserve	EQ659	(876,025)		315,744	60,281	(500,000)
High St Innovator Payment	EQ681	(43,308)		29,793		(13,515)
Vehicles Sinking Fund	Various	(1,447,831)	(530,000)	23,180	51,380	(1,903,271)
Plant Sinking Fund	Various	(22,910)	(40,990)		(71,380)	(135,280)
Equipment Sinking Fund	Various	(84,250)	(61,250)	3,000	20,000	(122,500)
Maintenance Sinking Fund	Various	(15,930)	(63,500)			(79,430)
Car Park Machine replacement Sinking Fund	EQ686	(20,000)				(20,000)
Community Housing Fund	EQ741	0	(131,360)			(131,360)
Capacity Funding	EQ820	(183,044)	(224,000)	72,811		(334,233)
Neighbourhood Planning Funding	EQ821	(20,000)				(20,000)
Culm Garden Village Project	EQ824	0	(214,285)			(214,285)
Total Other GF Revenue Reserves		(6,204,475)	(3,110,232)	1,424,256	60,281	(7,830,170)

*** A significant amount of the New Homes Bonus is earmarked for revenue items and the capital programme in 2017/18, with further amounts for future capital programmes in the medium term financial plan. If recommendation 2 is approved then this balance will be reduced. (See para 2.5)

Total Section 106 - Open Space funds	Various	(656,643)	(119,646)	69,480		(706,809)
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Maintenance	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Dev Cont Linear Park	EQ638	(58,874)	(359)	4,234		(54,999)
W52 Popham Close Comm Fund	EQ640	(21,798)	(132)	1,995		(19,935)
W67 Moorhayes Com Dev Fund	EQ641	(19,811)	(120)	1,662		(18,269)
W69 Fayrecroft Willand Ex West	EQ642	(51,614)	(311)	4,725		(47,200)
W70 Developers Contribution	EQ643	(66,138)	(397)	6,801		(59,733)
Dev Cont Winswood Crediton	EQ644	(43,829)	(267)	3,152		(40,944)
Total Maintenance Reserves		(262,064)	(1,586)	22,569	0	(241,080)

Total Developers Contributions / s106 Funds		(918,707)	(121,232)	92,049	0	(947,889)
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	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
RESERVES	(8,364,429)	(3,414,819)	1,750,411	(0)	(10,028,838)

Net movement into General Fund Earmarked Reserves = (TREM)

(1,664,408)

HRA Earmarked Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
HRA Sewage Treatment Plant works	EQ691	(25,000)				(25,000)
Renewable Energy Fund E.M.R.	EQ692	(341,821)	(183,186)	70,000		(455,007)
HRA Affordable Rent surplus	EQ693	0	(73,060)	38,967		(34,093)
Housing Maintenance E.M.R.	EQ694	(8,886,245)	(2,084,275)	385		(10,970,135)
HRA Premium Deficit for PWLB loan	EQ696	(483,157)	(485,530)			(968,687)
Total HRA EARMARKED RESERVES		(9,736,223)	(2,826,051)	109,352	0	(12,452,922)

Net movement into HRA Earmarked Reserves = (HOTREM)

(2,716,699)

RESERVES		(18,100,652)	(6,240,870)	1,859,763	(0)	(22,481,760)
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MID DEVON DISTRICT COUNCIL
CAPITAL PROGRAMME OUTTURN 2016/17

APPENDIX 5

Code	Scheme	Approved Capital Programme 2016/17 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17 £000's	Adjusted Capital Programme 2016/17 £000's	Total Actual Spend to 31/03/17 £000's	Variance to budget £000's	Slippage to be carried forward to 2017/18 £000's	Slippage to Earmarked Reserve £000's
General Fund Projects								
CA624	<u>Lords Meadow leisure centre</u> Main car park resurfacing		50,000	50,000	0.00	-50,000.00	50,000	
CA618	LMLC AWP				-2,135.62	-2,135.62	0	
CA627	<u>Exe Valley leisure centre</u> EVLC - Pressure set replacement Hot/Cold	50,000		50,000	0.00	-50,000.00	50,000	
CA626	EVLC - Fitness extension - subject to business case *	250,000	472,000	722,000	65,272.61	-656,727.39	657,000	
	* Note £500k in 15/16 slipped to 16/17							
CA451	<u>Phoenix House</u> Phoenix House - Ground Floor changes - subject to business case	100,000		100,000	0.00	-100,000.00	0	
CA505	<u>Pannier Market</u> Pannier Market - Pedestrian roof cover - subject to business case **	290,000	110,000	400,000	0.00	-400,000.00	0	
	** Note £110k in 15/16 slipped to 16/17							
CA507	Tiverton Pannier Market Pipens	73,000	73,000	73,000	31,453.20	-69,866.80	70,000	
CA508	Pannier Market Clock Tower	34,000	34,000	34,000	21,806.20	-12,193.80	12,000	
CA709	<u>MSCP Improvements</u> MSCP Improvements (refer to Matrix condition report)	50,000	89,000	139,000	-7,098.00	-146,098.00	139,000	
CA608	<u>Play Areas</u> Play area refurbishment - Wilcombe Tiverton	50,000	50,000	50,000	58,856.00	8,856.00	0	
CA628	Play area refurbishment - West Exe Recreation Ground Tiverton	50,000		50,000	0.00	-50,000.00	50,000	
Other Projects								
CA403	Town Hall Redevelopment Project		3,000	3,000	23,018.01	20,018.01	0	
CA420	Drainage flood defence schemes - Ashleigh Park Bampton		67,000	67,000	0.00	-67,000.00	0	67,000
CA440	Drainage flood defence schemes - Ashleigh Park Bampton		15,000	15,000	0.00	-15,000.00	0	
CA440	Drainage flood defence schemes - Ashleigh Park Bampton		30,000	30,000	38,613.12	8,613.12	0	
CA440	Drainage flood defence schemes - Ashleigh Park Bampton		35,000	35,000	0.00	-35,000.00	0	
CA451	Station Yard re construct shower block welfare	35,000		35,000	0.00	-35,000.00	0	
CA451	Land drainage flood defence scheme - Newton St Cyres	50,000		50,000	0.00	-50,000.00	0	
CA451	Phoenix Lane - Conversion to homeless shelter	40,000		40,000	1,626.34	-38,373.66	0	
CA451	Phoenix Lane - Conversion to homeless shelter	30,000		30,000	0.00	-30,000.00	0	
CA451	Phoenix Lane - Conversion to homeless shelter		114,000	114,000	113,910.00	-90.00	30,000	
CA826	Waste move - Porta Cabins at Carlu Close				29,441.60	29,441.60	0	
CA570	Coggans Well Costs				-330.00	-330.00	0	
CA431	Remodel Lowman Green PC's to retail unit				2,780.00	2,780.00	0	
CA462	Rear of Town Hall development site (6 Houses, 24 Apartments)							
ICT Projects								
CA421	Replacement of PC estate 330s		40,000	40,000	8,521.76	-31,478.24	31,000	
CA423	Continued replacement of WAN/LAN		60,000	60,000	0.00	-60,000.00	60,000	
CA425	Server farm expansion/upgrades		88,000	88,000	12,028.15	-95,971.85	96,000	
CA433	Unified Communications/telephony	20,000		108,000	0.00	-25,000.00	0	
CA437	Digital Transformation	25,000		104,000	42,775.00	-61,225.00	61,000	
CA439	Mobile Working NDL MX	39,000		39,000	0.00	-7,000.00	7,000	
CA442	Arc Server Spatial (open Source Mapping)	18,000		18,000	0.00	-18,000.00	0	
CA446	E-Financials Technical refresh	30,000		30,000	30,516.04	516.04	0	
CA456	Digital Transformation - replacement of CRM	50,000		50,000	0.00	-50,000.00	0	
CA457	Digital Transformation including Cosmic for Mid Devon	20,000		20,000	0.00	-20,000.00	0	
CA444	SQL/Oracles refreshes	50,000		50,000	8,119.63	-41,880.37	21,000	
CA712	<u>Replacement Vehicles - Grounds Maintenance</u> Iveco Tipper (or equivalent)		24,000	24,000	0.00	-24,000.00	24,000	
CA814	<u>Replacement Vehicles - Refuse Collection</u> Dennis Eagle Terberg RCV 22-26t (or equivalent)		160,000	160,000	0.00	-160,000.00	160,000	
CA821	15 Refuse Vehicles with Food waste capability ***	160,000	740,000	900,000	0.00	-900,000.00	900,000	
	*** Note £740k in 15/16 slipped to 16/17							
CA822	7.5T Tipper		100,000	100,000	0.00	-100,000.00	100,000	
CA825	3.5T Tipper		25,000	25,000	0.00	-25,000.00	25,000	
CA827	3.5T Tipper		25,000	25,000	0.00	-25,000.00	25,000	
		1,270,000	2,560,000	3,830,000	482,864.04	-3,347,135.96	2,618,000	105,000
Private Sector Housing Grants								
CG215	Works in Default Grants				19,788.59	19,788.59	0	
CG216	Private Sector Housing Initiatives to be prioritised	104,000	0	104,000	0.00	-104,000.00	0	84,000
CG201	Disabled Facilities Grants-Private Sector	468,000	0	468,000	293,572.99	-174,427.01	174,000	
		572,000	0	572,000	313,361.58	-258,638.42	174,000	84,000
Affordable Housing Projects								
CA200	Grants to Housing Associations to provide units (funded by commuted sum)		0	222,000	20,079.84	-201,920.16	0	202,000
		222,000	0	222,000	20,079.84	-201,920.16	0	202,000
		2,064,000	2,560,000	4,624,000	816,305.46	-3,807,694.54	2,792,000	391,000

Code	Scheme	Approved Capital Programme 2016/17 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17 £000's	Adjusted Capital Programme 2016/17 £000's	Total Actual Spend to 31/03/17 £000's	Variance to budget £000's	Slippage to be carried forward to 2017/18 £000's	Slippage to Earmarked Reserve £000's
CA1100	HRA Projects Major repairs to Housing Stock	2,860,000	131,000	2,991,000	2,797,005.18	-193,994.82	87,000	107,000
CA1111	Renewable Energy Fund Spend	200,000	156,000	200,000	70,000.00	-130,000.00	0	130,000
CA112 (1)	Birchen Lane - re development of unit for housing conversion (4 units)			156,000	202,776.49	46,776.49	0	
CA1131	Woolcott Way - 1 bed Bungalow			0	385.00	385.00	0	
CA1119 (1)	Palmerston Park Tiverton - affordable dwellings (26 units)		3,793,000	3,793,000	1,075,532.83	-2,717,467.17	2,671,000	
CA1122	Weco Tipper 3.5f (or equivalent)		24,000	24,000	0.00	-24,000.00	24,000	
CA1124	Queensway (Beech Road) Tiverton (3 units)		299,000	299,000	1,155.00	-297,845.00	298,000	
CG200	Disabled Facilities Grants - Council Houses	297,000		297,000	298,846.00	1,846.00	0	
CA1120	Burlescombe (6 units) ****	100,000	685,000	785,000	9,245.60	-775,754.40	776,000	
	**** Note E700k in 15/16 slipped to 16/17							
CA1125	Waddeton Park - (70 units)	2,000,000	-4,000	1,996,000	4,640.00	-1,991,360.00	1,991,000	
CA1126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA1127	Stoodleigh - Pending feasibility (4 units)	520,000		520,000	0.00	-520,000.00	520,000	
CA1132	Repairs mobile replacement				17,370.51	17,370.51	0	
	Total HRA Projects	5,977,000	5,109,000	11,086,000	4,476,956.61	-6,609,043.39	6,392,000	237,000
Total	2016/17 CAPITAL PROGRAMME GRAND TOTAL	8,041,000	7,669,000	15,710,000	5,293,262.07	-10,416,737.93	9,184,000	628,000

(1) - Note Balance of budget remaining on Palmerston Park & Birchen slipped into 2017/18

Code	2016-17 Funding Stream	Approved Capital Programme Funding 2016/17 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17 £000's	Adjusted Capital Programme Funding 2016/17 £000's	Total Actual Funding to 31/03/17 £000's
9801	General Fund Projects 106 & Affordable Housing Contributions	222,000	0	222,000	45,079.84
9990	General Capital Reserve	136,000	149,000	285,000	20,932.34
9700	Grant (DCLG)	311,000	0	311,000	293,577.99
9727	New Homes Bonus (GF)	1,070,000	1,606,000	2,676,000	342,623.00
9957	Private Sector Housing Grants EMR	165,000	0	165,000	8,000.00
9950	Contribution from Sinking Funds	160,000	329,000	489,000	0.00
9954	Contribution from CGU - Non Specific		42,000	42,000	20,549.91
9980	Useable Capital Receipts General		434,000	434,000	85,541.38
	Total General Fund Projects	2,064,000	2,560,000	4,624,000	816,305.46
9801	HRA Projects 106 & Affordable Housing Contributions	365,000	300,000	300,000	200,000.00
9990	Useable Capital Receipts General to be generated in 2016/17 £65k Contribution from existing Useable Capital Receipts £300k		0	365,000	316,216.51
9710	MRA Reserve	2,860,000	131,000	2,991,000	2,797,005.18
9727	New Homes Bonus (HRA)	21,000		21,000	0.00
9950	1-4-1 receipts reserve	350,000	250,000	600,000	417,930.60
9990	Renewable Energy Fund	200,000	0	200,000	70,000.00
9990	Housing Maintenance Fund	272,000	3,053,000	3,325,000	385.00
9942	PWLB Borrowing	73,000	0	73,000	38,966.87
9704	Homes & Communities Agency Grant (HCA)	1,836,000	-4,000	1,832,000	0.00
9990	HRA Reserve		1,330,000	1,330,000	636,452.45
9990	HRA EMR		24,000	24,000	0.00
	Total HRA Projects	5,977,000	5,109,000	11,086,000	4,476,956.61
	2016/17 CAPITAL PROGRAMME GRAND TOTAL FUNDING	8,041,000	7,669,000	15,710,000	5,293,262.07

ECONOMY PDG 13TH JULY 2017

Economic Development Service Update

Cabinet Member(s): Cllr Richard Chesterton
Responsible Officer: Stephen Walford, Director for Growth

Reason for Report: To update members on progress with key Economic Development Service Priorities

RECOMMENDATION: That the report be noted

Relationship to Corporate Plan: It supports the corporate objectives for the economy.

Financial Implications: There are no additional financial implications arising from the report

Legal Implications: None

Risk Assessment: None

1.0 Introduction

This report provides an update on the progress of key projects and initiatives developed or supported by the Economic Development team.

1.1 Devon Hydro and Smart Grid Project ('Mills Project')

The 'Devon Hydro & Smart Grid Project' outline application has now been submitted to the Department of Community and Local Government (DCLG) under the Low Carbon programme of the European Regional Development Fund. The outline application will go to their review meeting either on the 30th July or the 31st October 2017 and therefore we expect an outcome by the autumn. The amount of detailed work that has gone into the outline bid should ensure a relatively quick turnaround between the outcome of the outline application and a full application, so if we were successful, a full application could be submitted by the end of the calendar year, although this would be dependent on their being no substantial issues raised by the appraisers. The total value of the project in the outline bid is £4.2m.

1.2 Commercialisation of Regulatory Services

The commercialisation project is gaining significant interest from across the UK. The Heart of the South West Better Business for All group is focusing on developing a business case that can be taken to all local authorities to gain interest in a pilot rollout of a commercial service linked to regulatory services. An advocates group has been created to oversee this process, which includes a number of public and private sector partners. In the first week of July, a report is due to be distributed to senior management teams and council leaders in each of the HotSW local authorities, giving members and senior staff a better awareness and understanding of the project and keeping them informed of how it is developing.

2.0 Enquiries & Investments

The Economic Development Team has been working closely with the Planning Team over issues arising at Lowman Works, the industrial site adjacent to TESCO in Tiverton. Businesses on the site have been served notice and are now trying to relocate to sites as close as possible to their existing operations. The Economic Development Officer has been offering support to Stenner Ltd, one of our high tech engineering companies, to try and ensure we retain their business and their highly skilled jobs in the district. The team will be meeting with the other businesses on the Lowman site during July to ensure they have the assistance they need.

We will continue to monitor the situation closely, as the local plan submission from the land representatives indicates a desire to develop the site for retail purposes. This follows a recognised national trend in the 'retail-isation' of commercial property, which is not particularly welcomed from an economic development point of view.

During the month we were asked to provide an article for the Western Morning News' Annual Business Guide. The Business Guide has not been published yet as far as I am aware but the article gives a good and up-beat summary of the current economic situation in Mid Devon and is reproduced in full in the attached appendix.

3.1 Electric Nights

The Market held the third of the series of six Electric Nights street events on Saturday 1st July 2017. This was a successful event which attracted a larger number of young families than on previous occasions.

A new layout was trialled with bar/refreshments and an acoustic performance area provided in the South Hall. The North Hall was used for bands and seating. This created better movement around the event. This set up worked well and will be replicated next time. Footfall was up on the previous event and the event has now expanded to incorporate more of the regular artisans. The good weather helped to make the evening a success.

The next Electric Nights event is a Pirate Party on 5 August 2017 with Captain Jack Sparrow entertainment, Sea Shanty Pirate Band and Steam Punk cocktail bar. This should be a good event which is already generating a great deal of interest on social media.

3.2 LEADER update

After a flurry of enquiries at the beginning of May, no new projects have come forward over the last two months. Although spend within the programme has been slow, the overall spending profile is about average for similar Local Action Groups. There has been one approval, for an application from G A Mortimer & Sons who will be receiving a grant of £51,010 for high specification farming equipment.

3.3 Blackdown Hills AONB

Linda Bennett, who has been the AONB Manager for the last nine years, will be retiring at the end of July. Interviews were held for her replacement on the 29th June and her successor is in the process of being appointed. The announcement of the

successful candidate will be made shortly, and there should be further news by the time of the committee meeting.

Contact for more Information: John Bodley Scott, 01884 234363
jbodleyscott@middevon.gov.uk

Circulation of the Report: Cllr Richard Chesterton
Stephen Walford, CE & Director for Growth

List of Background Papers: None

Appendix A

Western Morning News – Annual Business Guide 2017

Mid Devon is proving to be the place to invest in the South West, with sites being bought up and developed all across the district. This last 12 months have seen a high volume of enquiries being landed into the area, and the Council is now working with land owners and developers trying to unlock employment land so that this trend can continue. The M5 corridor in particular is proving popular now that some of the larger employment land allocations have been unlocked. Businesses have grown into Mid Devon from surrounding local authority areas, parts of Wales, Somerset, and Peterborough.

In the past 12 months, every plot on Mid Devon Business Park, Willand has been sold and development has either commenced or is about to commence. Hitchcocks Business Park, near Willand, has grown from a small scale farm conversion into a successful location for some of the district's largest businesses in the manufacturing and distribution sectors. It is also home to the local council's waste services centre.

In Crediton, there have been some notable additions to the high street, including Snobs clothing shop and a Costa Coffee, while businesses on the local industrial estates have expanded, including Graphic Plc which has extended its existing premises to enable it to continue to grow. Mole Avon have started the development of their new site adjacent to the Crediton branch of Tesco, and a large soft play centre, Planet Play, has opened on the edge of town.

In Tiverton, Heathcoat Fabrics continues to thrive and remains the district's largest employer. The company has recently invested in the creation of additional factory space to further expand its activities. At Howdens Industrial Estate, Clarence and Bean, a local fudge making company has grown into new premises, while at Tiverton Business Park, Hepco Motion has built a new advanced storage structure on their site to improve their efficiency and enable growth within their existing facilities.

Cullompton has seen a significant increase in business investment interest, with sites throughout the town being brought forward for development and redevelopment. The Nook, an incubator space for tech and digital businesses based at Kingsmill Industrial Estate, has recently received Devon Work Hub status, and is host to a number of young businesses. In the town centre, the Bakehouse continues to deliver a touch of class, with a quality food and drink selection delivered in a rustic chic setting.

As part of the announcement of the successful Culm Garden Village initiative bid and the North West Cullompton development, the area is set to almost double in size over the next 20 to 30 years. These developments will unlock key transport infrastructure improvements and employment land allocations that will enable future economic development to take place across the town.

Challenges over the next 12 months will include striking the right balance between housing and employment developments, as the district has limited business space available, both in terms of built out premises and business land allocations, until further sites are unlocked.

Councillor Richard Chesterton, the Cabinet Member for Planning and Economic Regeneration said "Exceptionally high employment rates mean that the district needs to focus on attracting businesses that will bring higher skilled jobs to enable career progression, and opportunities that will help to retain young people in the area".

ECONOMY PDG 13TH JULY 2017

Growth, Economy and Delivery Business Plan 17-18

Cabinet Member(s): Cllr Richard Chesterton
Responsible Officer: Stephen Walford, Director for Growth

Reason for Report: To inform members of the updated service plan for 2017-18

RECOMMENDATION: That the report be noted

Relationship to Corporate Plan: It supports the corporate objectives for the economy.

Financial Implications: There are no additional financial implications arising from the report apart from those identified in the individual projects.

Legal Implications: None

Risk Assessment: None

1.0 Introduction

Service Managers have been asked to undertake a full revision of their service business plans in the autumn of 2017 to bring the business planning cycle back into line with the budget setting process. In the meantime, managers have been asked to update their service plans to show their priorities over the next six month period. The updated service plan is attached as an appendix. The main priorities for the service over the next six months are:

- Submit ERDF Bid for HydroMills Project (by end of June 17)
- Develop Business Case for Commercialisation of Regulatory Services (Sept 17)
- Develop Promotional website for Mid Devon Tourism (Sept 17)
- Deliver 6 Electric Night Events (May – Oct 17)
- Scope and produce project plan for Exe Valley AONB (Nov 17)
- Ensure re-application of Cullompton Townscape Heritage Scheme (Dec 17)
- Investigate opportunities for wireless broadband coverage (Dec 17)

The other main priority for the service is the development of an Economic Strategy for the district, as recommended by the recent Peer review. The full revision of the business plan in the autumn will enable the plan to reflect the emerging priorities of the Economic Strategy.

Contact for more Information: John Bodley Scott, 01884 234363
jbodleyscott@middevon.gov.uk

Circulation of the Report: Cllr Richard Chesterton
Stephen Walford, CE & Director for Growth

List of Background Papers: None

SERVICE VISION

The Economic Development & Regeneration Service works with local businesses, community organisations and public sector partners to:

- Increase the number and quality of jobs / employment opportunities
- Ensure individuals and businesses have the necessary skills to take advantage of economic opportunities
- Support indigenous business growth and development and bring new businesses into the District
- Support the planned growth of communities and regeneration of town centres

DESCRIPTION OF SERVICE

Economic & Regeneration Service includes the following functions:

- Developing strategic projects and partnerships to benefit the economy
- Providing advice on business growth and inward investment
- Providing technical assistance to businesses and social enterprises
- Identifying and securing external funding opportunities
- Providing a signposting and referral service to sources of specialist advice
- Supporting town teams and other local business associations
- Managing and developing Tiverton Market

OBJECTIVES**Short Term** (next 12 months)

- Economic Strategy for Mid Devon (March 18)
- ERDF Bid for HydroMills Project (by end of June 17)
- Business Case for Commercialisation of Regulatory Services (Sept 17)
- Promotional website for Mid Devon Tourism (Sept 17)
- Influence Greater Exeter Strategic Plan in terms of strategic commercial and employment space in Mid Devon and across the GE area
- Scope and produce project plan for Exe Valley AONB (Nov 17)
- Re-application of Cullompton Townscape Heritage Scheme (Dec 17)
- 6 Electric Night Events (May – Oct 17)
- Investigate opportunities for wireless broadband coverage (Dec 17)
- Develop project to provide business incubator space (Mar 18)
- Seek opportunities to bring forward employment floorspace on allocated sites

Medium and Long Term (over 12 months)

- Actions arising from the Economic Strategy
- Pilot Phase of Hydromills Project (including Tiverton Town Weir)
- Cullompton Townscape Heritage Scheme delivery phase (Mar 18 onwards)
- 'Old' Cullompton Masterplan – regeneration and development in parallel with CGV new village planning
- Crediton Masterplan
- ESIF bid for Incubator Space
- Actions arising from Commercialisation of Regulatory Services
- Increase footfall to the Market through better use of market site
- Influence MDDC and other investment opportunities in accordance with emerging Mid Devon town masterplans
- Work with Property & Asset team to maximise value of town centre and MDDC asset base

POLICY FRAMEWORK

HOTSW LEP Strategic Economic Plan 2014-2030

HOTSW partnership Productivity Plan (in development)

Devon County Council: A Strategy for Growth 2013-2020

EHOD Joint Economic Strategy (Nov 2016)

MDDC Corporate Plan 2016 -2020

MDDC Local Plan 2013 -2033

Inward Investment Strategy (June 2016)

Tiverton Market Business Plan 2017

CONSULTATION

Economic Development & Regeneration consults with a range of local business and community stakeholders to inform our decisions. We work closely with town teams, local business associations, Business Forum Mid Devon and market traders association.

RESOURCES

<p>Staffing 8 staff: 6.38 fte</p>	<p>Budget Base Budget £530,180 (Including £172,380 Grants and £100,000 for Economic Development Projects). Involvement in partnership initiatives may involve substantial further investment</p>	<p>Other We are developing joint initiatives with EHOD (Exeter & Heart of Devon) Economic Partnership, Devon County Council Economy & Enterprise Team, & Heart of Devon Tourism Partnership.</p>
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